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Minutes of the Meeting of Argoed Community Council held on Tuesday 1 September 2026 at 7pm at Caffi Isa and via Teams.

Present: Councillors Jon McCarron, Roy Marsh, Faron Hadfield-Jones, Ian Jolly, Paul Jewell, Graham Palmer, Keith Mutch, Debbie Edwards and Rhian Davies

Absent: Councillor Rebecca Blanchard, Councillor Miriam Shepherd, Councillor John Holiday and Councillor Jack Morris

In attendance: Sharon Swift, Clerk and County Councillor Mared Eastwood

The meeting commenced at 6:55pm.

1. Apologies for absence

The Clerk had received apologies from Councillor Blanchard, who was studying, and Councillor Shepherd who was away travelling.

2. Declarations of Interest

No declarations of interest were made at this stage of the meeting.

3. Declaration of Acceptance of Office

The Chair welcomed the two new Community Councillors, Debbie Edwards and Rhian Davies, to the meeting. The Clerk asked them both to sign the Acceptance of Office forms. Once signed they were able to formally participate in the meeting as Community Councillors.

4. Revision to Council Standing Orders

The Clerk, after consulting with the Society of Local Council Clerks (SLCC), presented a revision to Standing Orders. This was a reduction in the time allowed for public speaking and reference to the accompanying document Guidance for Public Speaking at Argoed Community Council meetings.

Councillor Jewell proposed that the Standing Orders be amended and the Guidance on Public Speaking at Argoed Community Council be adopted too. This was seconded by Councillor Mutch. All members were in favour.

Resolved – that the Standing Orders be amended and the Guidance for Public Speaking at Argoed Community Council also be adopted, taking effect immediately.

Signed: _____

5. Public participation session

Councillor Eastwood explained the Flintshire County Council would be considering the five recommendations made in the recent Estyn report on the Education Service. She stated that these were corporate issues not Education matters. Councillor Eastwood welcomed the two new Community Councillors and asked if they had a pen picture or a summary of their qualities for the role as they were representing the community. The Clerk confirmed that she would seek advice from SLCC, but it was her understanding that there was not a requirement for a pen picture to be publicly available for Community Councillors.

6. Minutes of previous meetings

A copy of the minutes of the meetings of 7 and 21 July 2026 had been sent to all members prior to the meeting. Councillor Jolly raised an amendment needed under item 5. This was that the last sentence related to County Council matters and did not need to be included. Councillor Jolly proposed that the minutes of the Council Meeting of 7 July 2026, subject to the removal of the last sentence under item 5, be accepted as a true and accurate record of the meeting and this was seconded by Councillor Hadfield-Jones. All members were in favour.

Resolved – that the minutes of the Council Meeting of 7 July 2026, subject to the removal of the last sentence under item 5, be approved and adopted and signed as a correct record.

Councillor Palmer proposed that the minutes of the Council Meeting of 21 July 2026 be accepted as a true and accurate record of the meeting and this was seconded by Councillor Jewell. All members were in favour.

Resolved – that the minutes of the Council Meeting of 21 July 2026 be approved and adopted and signed as a correct record.

7. Reports from representatives on outside bodies

The Clerk advised the meeting that two Community Speedwatch sessions a week were currently taking place.

Councillor Eastwood clarified that the charge of £150 for switching on the Christmas lights was a standing charge regardless of what day the switch on took place.

8. Matters arising

Councillor McCarron updated the meeting following his inspection of the CCTV cameras. He explained that the camera at Hoel Fammau needed a new hard drive, the camera at Wats Dyke needed to be examined by Revader and the camera at the Bonc was not working but was put up by Mega Electrical Limited and is not accessible without a cherry picker vehicle. Councillor McCarron then made a personal and prejudicial interest in the discussions about the way forward regarding the CCTV cameras because of his CCTV employment. He left the meeting.

Signed: _____

Councillor Palmer proposed that that a hard drive be purchased for the camera at Hoel Famau and Revader be asked to look at the camera at Wats Dyke. Mega Electrical should also be contacted about the cost of taking down the camera at the Bonc. This was seconded by Councillor Edwards. All members were in favour.

Resolved – that the repair of the CCTV cameras at Hoel Famau and Wats Dyke take place and Mega Electrical Limited be asked to take down the camera at the Bonc.

Councillor McCarron returned to the meeting.

The Clerk advised that there were still signatory issues to sort out on the main and Charity bank account and a visit to the bank may need to take place. Members confirmed that they believed that the signatories for the Charity Bank account were Councillor Hadfield-Jones, Councillor McCarron, Councillor Marsh and Councillor Jolly. All Community Councillors were charity trustees.

The Clerk explained that she would arrange to have a meeting with Caffi Isa to discuss the Christmas Community Event and nearer the time, she would ask for members to become involved too.

9. Police matters

The Clerk had circulated the number of police incidents reported for June 2026 with the agenda papers. This was noted by members. Councillor Hadfield-Jones and Councillor Jolly provided an update following the police meeting they attended in the summer.

10. Correspondence and Clerk report

The Clerk told members that the Remembrance Service would be on the October agenda. Invitations to apply for grant funding or contributions towards community events would be invited with a Grants Working Group meeting taking place in October. The Clerk suggested that she hold a session in Caffi Isa for residents to pop in and share their views on the bus consultation. Members thought that this was a good idea.

Correspondence had been received about speeding on roads in the ward and this was discussed in depth at the meeting. Speeding in the 20mph areas was identified as a big issue and some of these roads were around schools and residential areas. Councillor Hadfield-Jones provided some information about proposals in Flintshire to introduce buffer zones in terms of a gradual reduction in speed limits before it becomes 20mph. Community Speedwatch will target areas in the ward for speed checks.

11. Civility Pledge

The Clerk explained to members that whilst the Civility Pledge had been signed a few years ago, it had been updated with additional requirements. Members agreed to adopt the Civility Pledge and Councillor McCarron signed it. Councillor Jolly proposed that the Council sign and adopt the Civility Pledge. This was seconded by Councillor Edwards. All members were in favour.

Resolved – that the Civility Pledge be adopted by the Council.

Signed: _____

12. Co-option Policy

Members decided to postpone any consideration of the Co-Option Policy until the Clerk had sought clarification about the public availability of Councillor application submissions.

13. Budget monitoring report and bank reconciliation report

The Clerk presented the 2026-27 budget outturn report up to 31 August 2026 and the bank reconciliation on 31 August 2026. The bank reconciliation is summarised below:

	£
Balance on 1 April 2026	91,853
Add receipts	63,012
	154,865
Less Payments	25,401
Balance on 30 June 2026	129,464
Current account balance on 31 August 2026	1,851
Deposit account balance on 31 August 2026	127,613
Total bank balances on 31 August 2026	129,464

Members noted the details of the budget report and bank reconciliation. The Clerk had provided copies of the bank statements so that members could evidence the balances stated. Members agreed that the Finance Working Group should meet next month to undertake some work on the 2027-28 budget. The Clerk agreed to arrange a meeting.

14. Planning matters

The Clerk asked members to formally note the responses sent on the following planning applications received during August 2026:

PLANNING APPLICATION CONSULTATION - Ref No: FUL/000627/26
PROPOSAL: ERECTION OF REPLACEMENT LIVESTOCK HOUSING BUILDING
LOCATION: ARGOED HALL FARM, Argoed Hall Road, Mold, CH7 6SQ

There was no objection to the application because the proposed development doesn't encroach on any neighbouring properties, particularly private housing and the reason for the development is to improve the welfare of the dairy herd, not to increase the size of it. Whilst it is in the 'green triangle', based on the information in the planning application the nature of the development allows this use change.

PLANNING APPLICATION CONSULTATION - Ref No: FUL/000633/26
PROPOSAL: FRONT EXTENSION AND GARAGE CONVERSION FOR DISABLED BEDROOM AND WETROOM
LOCATION: 4, East View, New Brighton, Mold, CH7 6RG

There was no objection to the application because the applicant has already alleviated any concerns over parking since the application includes plans to widen the dropped kerb giving off road parking for 3 cars side by side versus the current 2 lengthwise spaces.

Signed: _____

15. Highways matters

No highways matters were raised.

16. Accounts for payment

The Clerk presented the payments that needed Council approval. The remaining members who had not taken their allowance yet completed the form confirming whether they wished to take the £156 allowance and £52 for consumables and provide their bank details. This included the two new Councillors. All items presented for authorisation are detailed below:

Payee	Details	£
Payments made under delegated authority per Financial Regulations		
Glitterbugz	Facepainting at Community Event	250.00
Jon McCarron	Chairs allowance via payroll	960.00
Salary, on costs & pension	Clerk – August 2026	1,976.52
Paul Jewell	Councillors allowance & consumables	208.00
AB Gittins & CR Bedford	ACC019	540.00
Canada Copying Limited	Photocopier rental 1 August to 31 October 2026	99.60
Canada Copying Limited	Photocopier charges 27/4/26 to 27/7/26	100.40
Caffi Isa	Room hire – 7 & 21 July 2026	83.25
	Total payments to be made	4,217.77
Payments needing to be made		
Salary, on costs & pension	Clerk September 2026 & tax payable on Chair's Allowance	2,216.52
Land Registry	Postal Order for land registration	45.00
Sharon Jeffries	Reimbursement for 4 poppy wreaths	78.00
AB Gittins & CR Bedford	Invoice ACC020	540.00
	Total payments to be made	2,879.52
Payments made by direct debit		
Microsoft	Licences x 1 August 2026	11.52
Microsoft	Licences x 15 August 2026	82.80
	Total payments made	94.32
	Grand payments total	7,191.61

Councillor Hadfield-Jones explained to members that the domain name needed to be obtained from another supplier due to the present company ceasing to provide gov.uk domains. He stated that the cost should not exceed £200.

Councillor Jolly proposed that the payments be approved, including up to £200 for the domain. This was seconded by Councillor Jewell. All members were in favour.

Resolved – that the payments detailed be authorised including those made by direct debit.

The meeting closed at 8:49pm.

Signed: _____

ACTION POINTS FROM 1 SEPTEMBER 2026 MEETING			
	Action to be completed	By whom	By when
A	Publish the revised Standing Orders and Guidance on Public Speaking document.	Clerk	7 October 2026
B	Clerk to clarify with SLCC the information about Community Councillors which should be in the public domain.	Clerk	21 September 2026
C	Delete last sentence of item 5 in Council minutes 7 July 2026 before publishing.	Clerk	21 September 2026
D	Arrange for Revader to examine the CCTV camera at Wats Dyke.	Clerk	7 October 2026
E	Arrange for a cost estimate for Mega Electrical to remove the CCTV camera at the Bonc.	Clerk	7 October 2026
F	Purchase a hard drive for the CCTV camera at Hoel Famau.	Clerk & Councillor McCarron	7 October 2026
G	Discuss the Christmas Event with Caffi Isa.	Clerk	30 September 2026
H	Arrange a session to collect resident feedback for the Transport for Wales bus consultation.	Clerk	30 September 2026
I	Publish the Civility Pledge.	Clerk	7 October 2026
J	Arrange a Finance Working Group meeting to discuss the 2027-28 budget.	Clerk	2 October 2026
K	Make payments.	Clerk	30 September 2026

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH ARGOED COMMUNITY COUNCIL'S CODE OF CONDUCT

Meeting of the Council on Tuesday 1 September 2026 at 6:55pm

Councillor Jon McCarron declared a personal and prejudicial interest in relation to agenda item 8 because he is employed in the CCTV industry.

Signed: _____

