



Minutes of the Meeting of Argoed Community Council held on Tuesday 7 July 2026 at 6:45pm at Caffi Isa and via Teams.

Present: Councillors Miriam Shepherd, Jon McCarron, Roy Marsh, Faron Hadfield-Jones, Ian Jolly, John Holiday, Jack Morris, Paul Jewell and Keith Mutch.

Absent: Councillor Rebecca Blanchard, Councillor Paul Jewell and Councillor Jack Morris

In attendance: Sharon Swift, Clerk and County Councillor Mared Eastwood

The meeting commenced at 6:53pm.

1. Apologies for absence

The Clerk had received apologies from Councillor Blanchard, who was working nights, Councillor Jewell who was attending the Eisteddfod and Councillor Morris who had other commitments.

2. Members Code of Conduct – Declarations of Interest

No declarations of interest were made at this stage of the meeting.

3. Ten-minute public participation session

This agenda item would take place at 8:15pm as a resident was attending.

4. Minutes of previous meetings

A copy of the minutes had been sent to all members prior to the meeting. Councillor Hadfield-Jones proposed that the minutes of the Council Meeting of 2 June 2026 be accepted as a true and accurate record of the meeting and this was seconded by Councillor Shepherd. All members were in favour.

Resolved – that the minutes of the Council Meeting of 2 June 2026 be approved and adopted and signed as a correct record.

Councillor Shepherd had identified an error in the minutes of the Amenities Committee of 16 June 2026 so these would be corrected and brought back to the next meeting.

Signed: _____

5. Reports from representatives on outside bodies

Councillor Holiday confirmed that Speedwatch had identified 33 speeders in one hour on Jubilee Road in Buckley. He advised Members that Wednesday 15 July was National Speedwatch Day.

Councillor McCarron updated members following a Governors Meeting at Mynydd Isa Primary School. Members were pleased to hear that the school had decided to introduce an annual award scheme in memory of Hilary McGuill.

The Clerk explained to Members that she had still not received a response to her email regarding Community Council representation on the Argoed Sports and Social Club Association Committee. Councillor Palmer had not had a response to his email either. Contact names were suggested for the Clerk to pursue.

Councillor Mared Eastwood agreed to replace Hilary McGuill on the Governing Bodies of the two schools in the ward.

6. Matters arising

The Clerk updated the meeting on the following matters:

New schools – Councillor Eastwood confirmed that the schools' site was being handed over to the local authority shortly and there was a Facilities Management company managing all site aspects.

Bryn-y-Baal Quarry – the Clerk explained to members that the solicitor had retired, and it was currently unclear as to whether any work had been completed on registering the land with Land Registry. A discussion took place with Councillor Eastwood stating that the registration could probably be completed by the Clerk. Councillor Jolly asked that members agree to appoint Keene & Kelly solicitors in Mold. The Clerk stated she would review the information before another solicitor was instructed.

Commemorative tree – this needs to progress in conjunction with a commemorative plaque.

Summer Fayre, NBCC – Councillor Eastwood confirmed that she would be having a stall at the event.

Councillor Hilary McGuill – Councillor Eastwood suggested that a commemorative bench should be placed in the Memorial Garden and asked the Community Council to liaise with the family regarding this.

7. Correspondence and Clerk report

The Clerk had already circulated emails she had received to Members.

There were no further comments from members regarding the Community Review and no comments on the Public Spaces Protection Order, both Flintshire County Council documents. Councillor Eastwood stated that the Wats Dyke football pitch was not covered by the current Public Spaces Protection Order.

Signed: _____

Councillor McCarron proposed that the Clerk request that Flintshire County Council add Wats Dyke football pitch to the areas covered by any future Public Spaces Protection Order regarding the exercising of dogs. This was seconded by Councillor Hadfield-Jones. All members were in favour.

Resolved – that Flintshire County Council be asked to include Wats Dyke football pitch in the Public Spaces Protection Order to prevent dogs being exercised on it.

8. Councillor vacancies

The Clerk provided a short update on the applicants who had applied to be a Community Councillor. Members agreed that candidates should be invited to a future meeting to meet members. The Clerk suggested that the Amenities Committee on 21 July be replaced with a full Council meeting and candidates be invited to this meeting. Members agreed to this suggestion.

3. Ten-minute public participation session

The Chair welcomed Mrs. Donna Cossick and her husband to the meeting. Mrs. Cossick raised the issue of the difficulties experienced with the traffic light sequence at the New Brighton crossroads. Councillor Eastwood provided the residents with an update regarding the improvements and a new crossing that would be installed in this area.

The Chair thanked the residents for attending and they left the meeting.

9. Draft Dignity at Work Policy

The Clerk explained that for the Community Council to adopt the updated Civility Pledge, a Dignity at Work Policy needed to be in place. The policy had been circulated with the agenda and the Clerk explained that it was based on a model policy developed by One Voice Wales, Society for Local Councils and the National Association of Local Councils.

Members agreed that the model policy was acceptable and should be adopted by the Community Council.

10. Draft Grievance Policy

The Clerk explained that for the Community Council to adopt the updated Civility Pledge, a Grievance Policy needed to be in place. The policy had been circulated with the agenda and the Clerk explained that it was based on a model policy developed by One Voice Wales.

Members agreed that the model policy was acceptable and should be adopted by the Community Council.

11. Draft Disciplinary Policy

The Clerk explained that for the Community Council to adopt the updated Civility Pledge, a Disciplinary Policy needed to be in place. The policy had been circulated with the agenda and the Clerk explained that it was based on a model policy developed by One Voice Wales.

Members agreed that the model policy was acceptable and should be adopted by the Community Council.

Signed: _____

Councillor Jolly proposed that all three policy documents be adopted and published on the Community Council website. This was seconded by Councillor Marsh. All members were in favour.

Resolved – that the Dignity at Work Policy, Grievance Policy and Disciplinary Policy be adopted.

12. Civility Pledge

The Clerk clarified that the Civility Pledge would be on the next meeting agenda now that the policies had been approved.

13. Signs for New Brighton Community Centre and Bowling Club

The Clerk had shared the updated costings provided by Flintshire County Council. She summarised the background to the signs and explained that what was being proposed – New Brighton Recreation Area – was not recognised as a common name within the community and was not consistent with other signs within the ward and the wider Flintshire area. She explained that the original decision was made some five years ago and members should re-consider the decision. Councillor Eastwood interjected stating that the decision had been made already. The Clerk clarified to Councillor Eastwood that this was a Community Council decision and one that the Community Council could re-visit. The Clerk stated that the other two parties needed to be made aware.

Councillor McCarron proposed that the Clerk discuss the signage options and costs with New Brighton Community Centre and the Bowling Club to seek their views. This was seconded by Councillor Marsh. All members were in favour.

Resolved – that the Clerk discuss the signage options and costs with New Brighton Community Centre and the Bowling Club.

14. Budget monitoring report and bank reconciliation report

The Clerk presented the 2026-27 budget outturn report up to 30 June 2026 and the bank reconciliation on 30 June 2026. The bank reconciliation is summarised below:

	£
Balance on 1 April 2026	91,853
Add receipts	33,543
	125,396
Less Payments	15,295
Balance on 30 June 2026	110,101
Current account balance on 30 June 2026	3,957
Deposit account balance on 30 June 2026	106,144
Total bank balances on 30 June 2026	110,101

Members noted the details of the budget report and bank reconciliation. The Clerk had provided copies of the bank statements so that members could evidence the balances stated

Signed: _____

15. Planning matters

There were no planning matters.

16. Highways matters

The Clerk raised the matter of the CCTV cameras – that was the stand alone Revader cameras on Mold Road by the Bonc, on Hoel Fammau and at Wats Dyke. They needed urgent attention to see if they were all operating fully. It was already known that the one at Wats Dyke was not working.

Councillor McCarron made a personal and prejudicial declaration of interest in relation to the CCTV. He left the room whilst members discussed the way forward.

Councillor Shepherd proposed that standing orders regarding obtaining quotes be suspended and Councillor McCarron be asked to take down the CCTV cameras that were stand-alone and check the operation of them. This was seconded by Councillor Palmer. All members were in favour.

Resolved – that Councillor McCarron review the operation of the three stand-alone CCTV cameras.

Councillor McCarron returned to the meeting and members confirmed the decision made.

17. Accounts for payment

The Clerk presented the payments that needed Council approval. Members were asked to complete a form confirming whether they wished to take the £156 allowance and £52 for consumables and provide their bank details. The Clerk stated that if members wished to donate their allowance to charity, they could do this but the Community Council could not make the payments to charity on their behalf. All items presented for authorisation are detailed below:

Payee	Details	£
Payments made under delegated authority per Financial Regulations		
Caffi Isa	Room hire 2 & 16 June 2026	83.25
AB Gittins & CR Bedford	ACC015	210.00
AB Gittins & CR Bedford	ACC017	2,729.50
	Total payments to be made	3,022.75
Payments needing to be made		
Salary, on costs & pension	Clerk – July 2026	1,976.52
6 Councillors	Allowance & consumables	1,248.00
Audit Wales	Audit fee 2024-25	200.00
Rebecca Blanchard	Reimbursement for sweets for Caffi Isa event	7.96
AB Gittins & CR Bedford	Invoice ACC018	760.00
	Total payments to be made	4,192.48
Payments made by direct debit		
Microsoft	Licences x 1 July 2026	11.52
Microsoft	Licences x 1 July 2026	82.80
	Total payments made	94.32
	Grand payments total	7,309.55

Signed: _____

Councillor Jolly proposed that the payments be approved. This was seconded by Councillor Marsh. All members were in favour.

Resolved – that the payments detailed be authorised including those made by direct debit.

The meeting closed at 9:00pm.

	ACTION POINTS FROM 7 JULY 2026 MEETING		
	Action to be completed	By whom	By when
A	Correct error in Amenities Committee minutes.	Clerk	31 July 2026
B	Clerk to review Bryn-y-Baal Quarry land registration to ascertain if it can be submitted without a solicitor being appointed.	Clerk	14 August 2026
C	Contact details for Councillor McGuill's family to be provided.	Councillor Eastwood	31 July 2026
D	Clerk to ask Flintshire CC to include Wats Dyke football pitch on any future Public Spaces Protection Order.	Clerk	31 July 2026
E	Publish the Dignity at Work Policy, Grievance Policy and Disciplinary Policy on the internet.	Clerk	31 July 2026
F	Discuss signage options and costs with NBCC and the Bowling Club.	Clerk	31 July 2026
G	The three stand-alone Revader CCTV cameras be taken down to check the operation of them.	Councillor McCarron	31 July 2026
H	Make payments.	Clerk	31 July 2026

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH ARGOED COMMUNITY COUNCIL'S CODE OF CONDUCT

Meeting of the Council on Tuesday 7 July 2026 at 6:53pm

Councillor Jon McCarron declared a personal and prejudicial interest in relation to agenda item 16 because he is employed in the CCTV industry.

Signed: _____