



Minutes of the Council Meeting of Argoed Community Council held on Tuesday 3 February 2026 at 7pm via Teams.

Present: Councillors Miriam Shepherd, Jon McCarron, Faron Hadfield-Jones, Roy Marsh, Ian Jolly, John Holiday, and Keith Mutch. Councillor Graham Palmer arrived late.

Absent: Councillor Hilary McGuill, Councillor Rebecca Legge, Councillor Jack Morris, Councillor Paul Jewell and Councillor Rebecca Blanchard

In attendance: Sharon Swift, Clerk and Janet Jones, Assistant Clerk

1. Apologies for absence

The Clerk had received apologies from Councillor McGuill who was unwell, Councillor Legge who had other commitments, Councillor Jewell who had other commitments and Councillor Blanchard who had work commitments.

2. Members Code of Conduct – Declarations of Interest

No declarations were made at this stage of the meeting.

Councillor Palmer arrived.

3. Ten minute public participation session

Councillor Mared Eastwood was present with her husband. Councillor Eastwood provided an update on County matters, including the 2026-27 budget. The Clerk asked about the Traffic Regulation Order at the new school site. Councillor Eastwood had no further details but explained that there was a School Parking Task and Finish Group. The Clerk agreed to email Council Eastwood to request details.

Councillor Shepherd asked about the locations of grit boxes in the ward and asked Councillor Eastwood to obtain a list of grit box locations in the ward. The matter of the vacant school sites was also raised. Councillor Eastwood explained that there were plans for the Wats Dyke Infants site. The old Bryn school site is currently part of the school estate. If it comes to a time when it is no longer needed it will be transferred to Corporate who will be decided what it is used for.

Members raised the issue of allotments, which many residents had asked about. Councillor Eastwood stated that Councillor David Mackie at Hawarden Community Council had done a lot of work in this area in conjunction with the Allotments Officer at Flintshire County Council. The Clerk said that allotments would be considered further at the March Amenities meeting.

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4. Minutes of previous meetings

A copy of the minutes had been sent to all members prior to the meeting. Councillor Jolly proposed that the amended minutes of the Council Meeting of 14 January 2026 and the Extraordinary Meeting of 27 January 2026 be accepted as a true and accurate record of the meetings and this was seconded by Councillor McCarron. All members were in favour.

Resolved – that the minutes of the Council Meeting of 14 January 2026 and the Extraordinary Meeting of 27 January 2026 be approved and adopted and signed as a correct record.

5. Reports from Representatives on Outside Bodies

Councillor Holiday explained that Community Speedwatch would only restart when temperatures improved.

6. Matters arising

The Clerk stated that the water pipe at Bryn-y-Baal Quarry needed resealing and fixing as it had been turned off due to a leak. This was likely due to the cold weather, and the pipe needed to be insulated and turned off each year before the winter months. Councillor Palmer agreed to look at the pipe to see what repair was needed.

The Clerk agreed to follow up with the gardeners about the work on clearing the quarry wall. Councillor Jewell stated that Flintshire County Council had trimmed the shrubbery and trees at the Bonc.

The Clerk also stated that the legal matters would be followed up too.

7. Police matters

The Clerk and Assistant Clerk presented the police data for November 2025. The Argoed ward had 6 crimes reported and the New Brighton ward had 17 crimes reported. Members acknowledged that it would be useful to have police attendance at the meetings to provide further information.

8. Correspondence and Clerk report

The Clerk had shared any relevant correspondence with Members already but highlighted the correspondence from two residents. One related to traffic matters and the other was asking about the Smart Water Scheme. Members acknowledged that they needed to see what the uptake would be on the Smart Water Scheme and the Clerk suggested it be added to the consultation event. The Clerk would respond to both residents.

9. Draft Council Privacy Notice

The draft Privacy Notice had been circulated with the agenda papers. Councillor McCarron highlighted that it made no mention of the CCTV that the Community Council owned. The Clerk agreed to update the notice and bring it back to a further meeting.

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10. Community consultation event preparations

The Clerk reminded Members that a consultation needed to take place with the community regarding a pump bike track, prior to being able to apply for a National Lottery Grant. Members agreed that an event should be planned for both Caffi Isa and New Brighton Community Centre. April or May were suggested for such events and the Clerk agreed to explore these options further.

11. Allotments

This had already been discussed at item 3.

12. Budget monitoring report and bank reconciliation report

The Clerk had circulated the budget outturn report and bank reconciliation prepared at 31 January 2026, explaining that several payments were still outstanding. The bank reconciliation is summarised below:

	£
Balance on 1 April 2025	86,737
Add receipts	82,543
	169,280
Less Payments	68,834
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Current account balance on 31 January 2026	4,990
Deposit account balance on 31 January 2026	95,456
Total bank balances on 31 January 2026	100,446

The reports were noted. The Clerk will update the reserves position at the March meeting.

13. Planning matters

Members discussed a planning application:

Planning application FUL/000038/26. This is a 2 storey and part single storey side extension to 30 Mercia Drive, Mynydd Isa. Members confirmed that this was a large plot with sufficient off-road parking and had no objections to the application.

14. Highways matters

Councillor Mutch raised the matter of increased traffic on Rose Lane and whether this was because of no traffic going down Well Street. The Clerk suggested that this may be because of four-way traffic lights in Buckley. Members agreed to keep this under review.

15. Accounts for payment

The Clerk presented the payments that she was seeking Council approval for. All items presented for payment authorisation are detailed overleaf.

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	Total payments to be made	778.17
Payments made by direct debit		
Microsoft	Licences x 1 February 2026	11.52
Microsoft	Licences x 15 February 2026	82.80
	Total payments made	94.32

Councillor Jewell proposed that the payments be approved. This was seconded by Councillor Jolly. All members were in favour.

Resolved – that the payments detailed be authorised including those made by direct debit.

The meeting closed at 20:47pm.

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	Action to be completed	By whom	By when
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B	Councillor Eastwood to enquire about a list of the location of all grit boxes in the ward.	Councillor Eastwood	3 March 2026
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D	Water pipe repair that was needed to be reviewed.	Councillor Palmer	3 March 2026
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J	Arrange consultation events at Caffi Isa and New Brighton Community Centre.	Clerk	Ongoing
K	Update reserves position at March meeting.	Clerk	3 March 2026
L	Advise Flintshire County Council of no objections to planning application FUL/000038/26	Clerk	16 February 2026
M	Make payments.	Clerk	23 February 2026

Signed: _____



Minutes of the Council Meeting of Argoed Community Council held on Tuesday 3 February 2026 at 7pm via Teams.

Present: Councillors Miriam Shepherd, Jon McCarron, Faron Hadfield-Jones, Roy Marsh, Ian Jolly, John Holiday, and Keith Mutch. Councillor Graham Palmer arrived late.

Absent: Councillor Hilary McGuill, Councillor Rebecca Legge, Councillor Jack Morris, Councillor Paul Jewell and Councillor Rebecca Blanchard

In attendance: Sharon Swift, Clerk and Janet Jones, Assistant Clerk

1. Apologies for absence

The Clerk had received apologies from Councillor McGuill who was unwell, Councillor Legge who had other commitments, Councillor Jewell who had other commitments and Councillor Blanchard who had work commitments.

2. Members Code of Conduct – Declarations of Interest

No declarations were made at this stage of the meeting.

Councillor Palmer arrived.

3. Ten minute public participation session

Councillor Mared Eastwood was present with her husband. Councillor Eastwood provided an update on County matters, including the 2026-27 budget. The Clerk asked about the Traffic Regulation Order at the new school site. Councillor Eastwood had no further details but explained that there was a School Parking Task and Finish Group. The Clerk agreed to email Council Eastwood to request details.

Councillor Shepherd asked about the locations of grit boxes in the ward and asked Councillor Eastwood to obtain a list of grit box locations in the ward. The matter of the vacant school sites was also raised. Councillor Eastwood explained that there were plans for the Wats Dyke Infants site. The old Bryn school site is currently part of the school estate. If it comes to a time when it is no longer needed it will be transferred to Corporate who will be decided what it is used for.

Members raised the issue of allotments, which many residents had asked about. Councillor Eastwood stated that Councillor David Mackie at Hawarden Community Council had done a lot of work in this area in conjunction with the Allotments Officer at Flintshire County Council. The Clerk said that allotments would be considered further at the March Amenities meeting.

Signed: _____

4. Minutes of previous meetings

A copy of the minutes had been sent to all members prior to the meeting. Councillor Jolly proposed that the amended minutes of the Council Meeting of 14 January 2026 and the Extraordinary Meeting of 27 January 2026 be accepted as a true and accurate record of the meetings and this was seconded by Councillor McCarron. All members were in favour.

Resolved – that the minutes of the Council Meeting of 14 January 2026 and the Extraordinary Meeting of 27 January 2026 be approved and adopted and signed as a correct record.

5. Reports from Representatives on Outside Bodies

Councillor Holiday explained that Community Speedwatch would only restart when temperatures improved.

6. Matters arising

The Clerk stated that the water pipe at Bryn-y-Baal Quarry needed resealing and fixing as it had been turned off due to a leak. This was likely due to the cold weather, and the pipe needed to be insulated and turned off each year before the winter months. Councillor Palmer agreed to look at the pipe to see what repair was needed.

The Clerk agreed to follow up with the gardeners about the work on clearing the quarry wall. Councillor Jewell stated that Flintshire County Council had trimmed the shrubbery and trees at the Bonc.

The Clerk also stated that the legal matters would be followed up too.

7. Police matters

The Clerk and Assistant Clerk presented the police data for November 2025. The Argoed ward had 6 crimes reported and the New Brighton ward had 17 crimes reported. Members acknowledged that it would be useful to have police attendance at the meetings to provide further information.

8. Correspondence and Clerk report

The Clerk had shared any relevant correspondence with Members already but highlighted the correspondence from two residents. One related to traffic matters and the other was asking about the Smart Water Scheme. Members acknowledged that they needed to see what the uptake would be on the Smart Water Scheme and the Clerk suggested it be added to the consultation event. The Clerk would respond to both residents.

9. Draft Council Privacy Notice

The draft Privacy Notice had been circulated with the agenda papers. Councillor McCarron highlighted that it made no mention of the CCTV that the Community Council owned. The Clerk agreed to update the notice and bring it back to a further meeting.

Signed: _____

10. Community consultation event preparations

The Clerk reminded Members that a consultation needed to take place with the community regarding a pump bike track, prior to being able to apply for a National Lottery Grant. Members agreed that an event should be planned for both Caffi Isa and New Brighton Community Centre. April or May were suggested for such events and the Clerk agreed to explore these options further.

11. Allotments

This had already been discussed at item 3.

12. Budget monitoring report and bank reconciliation report

The Clerk had circulated the budget outturn report and bank reconciliation prepared at 31 January 2026, explaining that several payments were still outstanding. The bank reconciliation is summarised below:

	£
Balance on 1 April 2025	86,737
Add receipts	82,543
	169,280
Less Payments	68,834
Balance on 31 January 2026	100,446
Current account balance on 31 January 2026	4,990
Deposit account balance on 31 January 2026	95,456
Total bank balances on 31 January 2026	100,446

The reports were noted. The Clerk will update the reserves position at the March meeting.

13. Planning matters

Members discussed a planning application:

Planning application FUL/000038/26. This is a 2 storey and part single storey side extension to 30 Mercia Drive, Mynydd Isa. Members confirmed that this was a large plot with sufficient off-road parking and had no objections to the application.

14. Highways matters

Councillor Mutch raised the matter of increased traffic on Rose Lane and whether this was because of no traffic going down Well Street. The Clerk suggested that this may be because of four-way traffic lights in Buckley. Members agreed to keep this under review.

15. Accounts for payment

The Clerk presented the payments that she was seeking Council approval for. All items presented for payment authorisation are detailed overleaf.

Signed: _____

Payee	Details	£
Payments needing to be made		
Flintshire County Council	Street lighting repairs	525.60
Canada Copying	Rental 1 February to 30 April 2026	99.60
Canada Copying	Photocopying charges 3 Nov 2025 to 2 Feb 2026	69.72
Caffi Isa CIC	Meeting room hire 14 & 27 January 2026	83.25
	Total payments to be made	778.17
Payments made by direct debit		
Microsoft	Licences x 1 February 2026	11.52
Microsoft	Licences x 15 February 2026	82.80
	Total payments made	94.32

Councillor Jewell proposed that the payments be approved. This was seconded by Councillor Jolly. All members were in favour.

Resolved – that the payments detailed be authorised including those made by direct debit.

The meeting closed at 20:47pm.

ACTION POINTS FROM 3 FEBRUARY 2026 MEETING			
	Action to be completed	By whom	By when
A	Email Councillor Eastwood to request information on Flintshire CC School Parking Task & Finish Group.	Clerk	28 February 2026
B	Councillor Eastwood to enquire about a list of the location of all grit boxes in the ward.	Councillor Eastwood	3 March 2026
C	Allotments to be considered at March Amenities Committee.	Clerk	17 March 2026
D	Water pipe repair that was needed to be reviewed.	Councillor Palmer	3 March 2026
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F	Follow up progress on legal matter with solicitor.	Clerk	20 February 2026
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