

Canolfan y Cymuned
Mercia Drive
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Yr Wyddgrug
Sir y Fflint
CH7 6UH



Community Centre
Mercia Drive
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Mold
Flintshire
CH7 6UH

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31 March 2022

To: All Members

You are hereby summoned to a remote meeting of the Community Council, to be held on **Tuesday 4 April at 7 p.m.**

AGENDA

1. Apologies
2. Chair's Report
3. Clerk's Report
4. Co-Option of members
5. Declaration of interests
6. Standing Orders
7. Financial Matters

a) Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	
	Pro Vision	Street Lights Upgrade – April 22	418.99	SO
	ProVision	Street Lights Upgrade – May 21	418.99	SO
	ProVision	Street Lights Upgrade – Sept 21	418.99	SO
	ProVision	Street Lights Upgrade – Oct 21	418.99	SO
	ProVision	Street Lights Upgrade – Dec 21	418.99	SO
E0600IQFW	Microsoft	Business Standard x 1	11.28	dd
E06001SFE	Microsoft	Business Basic x 12	50.31	dd
TX096986	Flintshire County Council	Match-funding for play areas – work previously authorised by ACC	5,000.00	pd
M1354S	BT	Telephone and internet	94.28	dd
19505	Sabre Guarding Ltd	Maintenance on faulty CCTV camera – cost previously authorised by ACC	240.00	pd
0162002	Michelle Jones	Gardening contractor	481.40	
TX097022	Flintshire County Council	Electrical inspection of 127 columns	2,032.00	
TX097021	Flintshire County Council	Work carried out on ACC lamp in Rose Lane	55.55	

TX096995	Flintshire County Council	Street lighting monthly inspections	264.58	
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- b) Salary and other employment costs for March 2022: £2300.38

Please note that an overpayment of £183.60 has been made this month due to incorrect payslips having been downloaded – this will be rectified in April 2022' salaries.

- c) Webroot Virus Protection – needs to be renewed at a cost of around £56

- d) Bank Balances as at 31.03.2022:

NatWest Current: £4,677.44
 NatWest Reserves: £40,514.82

- e) Audit – update

- f) Access to internet banking for Assistant Clerk

To approve the following wording:

“I wish to add Janet Jones (d.o.b. and password) access to the Argoed Community Council bank accounts numbered (**) under special instructions.”

and allow the internet access details to the bank accounts to be kept in a secure place for access by the Chair, in the presence of another Councillor, should there be a prolonged absence of the Clerk.

8. To approve the Minutes of the meetings held on 1 March 2022

MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 1 March 2022.

Representatives:

New Brighton Ward

Councillor J McCarron
 Councillor GK Mutch
 Councillor J Morris
 Councillor B Clark
 Councillor G Owen
 Councillor F Hadfield-Jones (Vice-Chair)

Argoed Ward

Councillor M Shepherd
 Councillor I Jolly (Chair)
 Councillor H McGuill
 Councillor J Holiday

In attendance: Clerk Mared Eastwood, Assistant Clerk Janet Jones.

1. Apologies
 Received from Cllr R Marsh
2. Chair's Report

The new 20mph signs have now been installed around the villages. The signs will only be on one side of the road, as per a change in legislation.

3. Clerk's Report

We have commenced planning events for the Platinum Jubilee and the next meeting is due to be held on 15 March 2022 at Caffi Isa. Each major venue has been allocated a day, to avoid events clashing.

The litter pick went quite well but more organised events will be arranged. Individuals may come and borrow the equipment on an ad hoc basis too. Noted the suggestion to tie volunteers in to follow the day after the bins and recycling has been collected as this is when there is most rubbish on the roads, etc.

4. Co-option of Members

None to consider.

5. Declarations of Interest

None to consider

6. Standing Orders

No changes to note

7. Financial Matters

Resolved:

- a) The following payments and invoices were noted and authorised:

Invoice no.	Supplier	Details	Amount (£)	
	Pro Vision	Street Lights Upgrade	418.99	SO
E0600HOOEJ	Microsoft	Business Standard x 1	11.28	dd
E0600HOS1L	Microsoft	Business Basic x 13	59.28	dd
VP31683570	BT	Telephone and internet	94.75	dd
Total			584.30	

- b) The salary and other employment costs for December were noted as £1,654.74

The pay increase of 1.75% was noted and agreed, together with the clerk rising one place on the SCP, in accordance with her employment contract. This will be implemented from 1 April 2021.

- c) Cllr H McGuill and Cllr K Mutch reported that they had scrutinised the accounts and advised that they had not come across any problems. Remedies have been implemented to resolve the issues identified last time. This was noted.

- c) Bank Balances as at 24 February 2022 were noted as:

NatWest Current: £5,013.14
NatWest Reserves: £57,527.11

8. To approve the Minutes of meeting held on 1 February 2022
Consideration of the minutes of the meeting held on 1 February 2022.

Resolved: The minutes of the meeting dated 1 February 2022 were approved:

9. Notices of Motion

- a) The motion to organise and fund transport from Mynydd Isa, Llong and New Brighton to visit the Urdd Eisteddfod was considered. It was noted that the Urdd is celebrating its 100-year anniversary this year.

Resolved: That residents are asked if they would be interested in such a scheme and for costs to be researched.

- b) The motion to consider the safety issues on the car park on Mercia Drive and what can be done to address them was discussed. It was noted that when exiting a car at the top end of the carpark that there is no pavement or marked area, or adequate lighting, to get to the community centre and shops.

Resolved: Clerk to write to Flintshire County Council and request a pavement at the upper end of the carpark and that they look at providing more lighting on the carpark.

10. Platinum Jubilee

The minutes of the meeting held on 15 February 2022 were considered.

Resolved: The minutes of the meeting held on 15 February 2022 were noted as follows:

Jubilee Events Working Party – 15 February 2022

In attendance: Mared Eastwood, Trudy Ellis, Sara Parker, Andrea Gill, Dan Reynolds

It was agreed that the street parties would be organised by the residents themselves, Mared to give guidance on how to get roads closed, etc if needed. Street party day is Sunday 5 June.

Each venue to provide entertainment on their own day:

Thursday Caffi Isa – afternoon tea party and jazz evening.

Friday NBCC – car show and crafts, bar in evening.

Saturday ASA party in the park with outdoor screening of official concert, bands and stall/village fete activities. Scouts to be part of this event.

Sunday Street parties.

Other events could include an exhibition of photos/stories of how the village has changed over the Queen's reign – possibly hosted in the WI Hall.

To consider:

Funding – try and get grant funding from the National Lottery in the first instance.

Volunteers

Admin support – please email updates or info to clerk@argoedcommunitycouncil.gov.uk

Actions:

Get costings to make the grant application

Check requirements for tv/performing arts licence

Start booking contributors such as ice-cream vans.

Provide details of ice-cream van contacts, bouncy castles and Neil Roberts (outside screen)

Next meeting: 7pm on 15 March 2022 at Caffi Isa

11. Planning Applications/Decisions

The planning applications and decisions received were considered.

Resolved: 064099 – no objection
063920 – no objection
064134 – no objection

The decisions were noted.

12. Representative's Report

Mark Edwards, Area Coordinator for Streetscene and Jason Williams *from the Police* attended the meeting to give a presentation on the 20mph scheme.

The signage (nearly 200 signs) for the scheme is nearly completed and the 20 on the roads has been hampered by rain but is in progress. The signs on the posts will also be illuminated.

There has been engagement with the fire service and the team has worked alongside schools and road safety officers. There will be average speed cameras and Go Safe cameras. There is a dedicated communications package.

How much enforcement is there going to be?

- The signs and lines will all be in place first
- No enforcement for the first two months, after which the data gathered will be analysed and reviewed to identify the most dangerous roads, which will then be enforced.
- The information will be gathered by a series of visible counters, monitoring the number of vehicles, times of the day and speed.

After first two months, Police will start to enforce initially by pulling drivers over and reminding them of the speed limit. After a further month or so, speeding tickets will be issued (in the three go live areas so far, over 1,000 tickets have been issued). Police will provide Flintshire County Council with the number of tickets issued so that we may publicise this at a local level

13. Committee and Group Reports

Resolved: Minutes of the meeting held 26 January 2022 to be carried over to next month's meeting.

Meeting concluded 7.35 pm
Next meeting to be held 5 April 2022

9. Notices of Motion
None received

10. Hybrid Meetings

There is new legislation that requires meetings to be hybrid if not held remotely. It has been proposed that physical meetings recommence in May 2022, subject to any restrictions that may apply at that time, so the ability to hold a hybrid meeting needs to be implemented. There is a requirement for remote attendees to be able to hear only, but the experience of a meeting is better if you can see as well as hear and some councillors may wish to continue to enjoy the ability to attend a meeting remotely in the way we have been conducting meetings throughout the pandemic.

Cllr F Hadfield- Jones has given guidance on suitable conferencing equipment, which would allow all attendees to hear and be heard and seen, regardless of whether they are attending remotely or are in the room. The proposal also allows to have remote attendees attend via the internet or phone line, depending on the resources available to them.

Equipment needed:

Webcam - £248.60

[Konftel 931201001 4K Ultra HD Video Conference Camera, 8x Digital Zoom, HDMI and USB, Up to 12 People Meeting Size, 105° Viewing Angle: Amazon.co.uk: Computers & Accessories](https://www.amazon.co.uk/Konftel-931201001-4K-Ultra-HD-Video-Conference-Camera-8x-Digital-Zoom-HDMI-and-USB-Up-to-12-People-Meeting-Size-105-Viewing-Angle/dp/B089333333)

Phone - £350.23 + VAT

[Yealink CP960 WiFi VoIP/SIP 5-Way Conference Phone w/ 5-Inch Colour Touchscreen Display \(broadbandbuyer.com\)](https://www.broadbandbuyer.com/yealink-cp960-wifi-voip-sip-5-way-conference-phone-w-5-inch-colour-touchscreen-display)

Switch - £26.10 + VAT

[Planet FSD-604HP 6 Port 10/100 Ethernet POE switch | Connectec.uk](https://www.connectec.co.uk/planet-fsd-604hp-6-port-10-100-ethernet-po-e-switch)

Wireless Keyboard and Mouse - £19.99

[Logitech MK270 Wireless Keyboard and Mouse Combo for Windows, 2.4 GHz Wireless, Compact Mouse, 8 Multimedia and Shortcut Keys, 2-Year Battery Life, for PC, Laptop, QWERTY UK English Layout - Black : Amazon.co.uk: Computers & Accessories](https://www.amazon.co.uk/Logitech-MK270-Wireless-Keyboard-and-Mouse-Combo-for-Windows-2-4-GHz-Wireless-Compact-Mouse-8-Multimedia-and-Shortcut-Keys-2-Year-Battery-Life-for-PC-Laptop-QWERTY-UK-English-Layout-Black/dp/B078888888)

Cable – anti trip mats - £49.95 each

[Portifera Morland Protect Rubber - 120cm x 40cm - Nitrile Rubber Cable Cover Mat: Amazon.co.uk: DIY & Tools](#)

Connection cables - £5.99

[Amazon Basics USB 2.0 A-Male to Micro B Cable, 3 feet, Black : Amazon.co.uk rhinocables USB 2.0 Extension Cable A to A Extender Lead — Male Plug to Female Socket for Extending Connection to Peripherals, Printers, Cameras, Mice, Keyboards — 5m / 500cm \(Black\): Amazon.co.uk: Computers & Accessories](#)

TV Stand - £89.99

https://www.amazon.co.uk/gp/product/B07GDFLH1J/ref=ppx_yo_dt_b_asin_title_o08_s00?ie=UTF8&psc=1

Smart TVs – 55” – 65”: £365 - £550

Total projected cost: £957.20 - £1142.20

The equipment may be considered costly but consideration should also be given to future-proofing the investment and the creation of a community asset as this will also become a fully functional meeting/training room.

11. Website

There is legislation that requires our website to be accessible for people with disabilities. Cllr F Hadfield-Jones has kindly reviewed our current website against the requirements and found that it is not compliant in several areas. In addition, the version used is too old to be updated. The issue has been researched and a new website template, which is fully compliant, has been found at a reasonable cost. It is proposed that the website is moved to the server of FHJ Computer Support, who will host and maintain it with the following costs:

New website theme: £98 (incl VAT) – one off cost
Secure Certificate: £25 + VAT – annual cost, not currently available
Annual hosting fee: £86 + VAT – paid EUKHost £83 in 2021, anticipating an increase in this year’s fee.

12. Change of May meeting date

The next meeting is due to be held 3 May 2022, which is two days before the election. It would be sensible to postpone the meeting (AGM) until after the election so that councillors may sign the acceptance of office and deal with council business for the following municipal year. The AGM must be held between 9 and 23 May 2022.

The Clerk is on annual leave from 10 – 21 May 2022 therefore it is proposed that the AGM be held at 7pm on Monday 9 May 2022

13. Window Boxes and Bedding flowers

To consider whether to buy new stock of planters/window boxes:

Amberol metre square planter:	£323.00
Crest logo	£24.85
Delivery	£40.00

Plantscape window boxes: £139
Liners x 3: £30
Delivery: £40

14. Planning applications/decisions

Ref: 064212

Proposal: Demolition of conservatory and construction of single storey rear extension and alteration to roof

Location: 23 Bryn Road, Mynydd Isa, Mold, Flintshire, CH7 6UR

Grid Ref: E 325827 N 364143

Is a Departure from the Development Plan	No
Affects a Right of Way	No
Accompanied by an Environmental Impact Assessment	No

I would advise you that I am in receipt of a planning application for the above proposal.

Full details of the application can be found on our website by clicking onto the url (if this does not work, please copy and paste the url in your web browser.

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=064212
Documents can then be viewed by clicking on the heading '**Associated Documents**'.

15. Representatives Report

16. Committee and group reports

Report back from Chair of Grants Committee.