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25 September 2024

**To: All Members**

You are hereby summoned to a meeting of the Community Council, to be held on **Tuesday, 1 October 2024 at 7pm** at the Council Chambers within Mynydd Isa Community Centre.

Yours faithfully,

*Mared Eastwood*

Clerk and RFO for Argoed Community Council

**The meeting will be held as a hybrid meeting and members of the public and press are welcome to attend, either by attending the meeting in person or remotely by way of Teams. If you wish to attend remotely, please contact the Clerk so that a link may be sent to you.**

## **AGENDA**

1. Apologies  
To receive any apologies.
2. Chair's Report  
To receive the Chair's report.
3. Clerk's Report  
To receive the Clerk's report.
4. Co-option of members  
To consider the co-option of any potential new members.
5. Declaration of interests  
To receive any declaration of interests in the agenda items.
6. Standing Orders  
To consider any revision to the Standing Orders and/or Financial Regulations.

7. Financial Matters

a) Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	
E0600T83QS	Microsoft	M/soft 365 Business Basic x 14	82.32	Pd
E0600T7WQ8	Microsoft	M/soft 365 Business Standard x 1	12.36	Pd
E0600TL6V3	Microsoft	M/soft 365 Business Basic x 15	89.15	pd
E0600TL874	Microsoft	M/soft 365 Business Standard x 1	12.36	pd
#16	MLandscapeUK Ltd	Quarry maintenance	490.00	
C01031	Audit Wales	Audit fees 2023/24	200.00	pd
I165SE	BT	Telephone and internet (disputed charges)	8.80	
12/09/2024	Michelle Jones Gardening	Summer bedding maintenance and watering	413.18	
tbc	BT	Telephone and internet	tbc	
1595516	Broadbandbuyer.com	Yealink office phones	140.94	
#108319	RBLI	Tommy displays	28.94	
#12001950152	Poppy Shop UK	Lorry poppies and wreaths	379.66	
TA096408	Flintshire County Council	Street lighting monthly inspections	317.50	
SI-567	Caffi Isa	Hire of office (August) and Chambers	328.50	

b) Salary and other employment costs for September 2024: £1,757.14

c) Bank Balances as at 31.08. 2024:

NatWest Current: £2,582.09  
 NatWest Reserves: £95,240.38  
**Total: £97,822.47**

d) Review of payroll services fees.

8. To approve the Minutes of the meeting held on 3 September 2024

**MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A HYBRID MEETING ON TUESDAY 3 SEPTEMBER 2024 AT THE COUNCIL CHAMBERS, MYNYDD ISA COMMUNITY CENTRE.**

**Representatives:**

**Argoed Ward:** Cllr Faron Hadfield-Jones, Cllr John Holiday, Cllr Ian Jolly, Cllr Hilary McGuill, Cllr Gwilym Owen

**New Brighton Ward:** Cllr Rebecca Blanchard Cllr Rebecca Legge, Cllr Roy Marsh Cllr Keith Mutch, Cllr Miriam Shepherd, Cllr Graham Palmer

**In attendance:** Clerk Mared Eastwood, Assistant Clerk Janet Jones

1. Apologies  
Received from Cllr Paul Jewell, Cllr Jack Morris

2. Chair's Report

3. Clerk's Report

**Resolved:** The Clerk's report was noted.

4. Co-option of Members  
A resident from New Brighton, Jon McCarron, has asked to be considered for co-option to the Council. He has a number of years' service with Argoed Community Council and the reason why he had to resign recently has now been resolved. He is keen to return to an active role on the Council.

**Resolved:** That Jon McCarron be co-opted onto Argoed Community Council.

5. Declarations of Interest  
None declared.

6. Standing Orders  
None to consider.

7. Financial Matters

a) Clerk gave details on the expenditure incurred as listed below:

Invoice no.	Supplier	Details	Amount (£)	
E0600SV5LA	Microsoft	M/soft 365 Business Basic x 13	£87.99	Pd
E0600SUZBE	Microsoft	M/soft 365 Business Standard x 1	£12.36	Pd
04122023	Redbud Landscapes	Gardening services	£1,638.60	Pd
S1 -515	Canolfan Isa	Hire of council office	£1,200.00	Pd
TA095521	Flintshire County Council	Street Lighting Inspection January, February, March	£317.50	Pd
TA095810	Flintshire County Council	Street Lighting Inspection April, May, June	£317.50	Pd
M163BU	BT	Telephone and internet	£125.32	Pd
TA095475	Flintshire County Council	Streetlight Energy Oct, Nov, Dec 2023	£1,038.06	Pd

TA095476	Flintshire County Council	Streetlight Energy Jan, Feb, March 2024	£1,038.06	Pd
15	MLandscapeUK	Bryn y Baal Quarry works	£490.00	Pd
472841	Canda Copying Ltd	Rental of Ricoh copier	£99.60	
473226	Canda Copying Ltd	Photocopying	£46.00	
3788	DM Payroll Services Ltd	Payroll Service	£73.50	
AKD - 736112717803	WEBROOT	Internet Security Plus 1	£49.99	Pd
	ICO	Data protection fee	£40.00	
	Payment Voucher	Camping Gaz stoves	£147.00	
TA095844	Flintshire County Council	Street lighting maintenance	£237.00	
107	Andy Van Man	Movers for office	£350.00	
M164F7	BT	Telephone and internet	£208.86	Pd*
473586	Canda Copying Ltd	Moving copier to new office	£180.00	

\*£124.86 has been paid, due to disputed charges.

- b) Salary and other employment costs for July 2024 given as £1,729.82  
Salary and other employment costs for August 2024 given as £1,757.14

- c) Bank balances were listed as at 31 July 2024 as follows:

NatWest Current:	£2,935.20
NatWest Reserves:	<u>£73,197.67</u>
<b>Total</b>	<b>£76,132.87</b>

- d) Clerk advised that the next instalment of the Precept has been received.  
e) This matter has been postponed to the next meeting.  
f) Clerk outlined the figures as detailed below:

#### Budget review as at 31.08.2024

Detail	2024/25 budget	Expenditure incurred	Balance remaining	Expected future costs	
Wages and Salaries	26,520.00	8,758.38	17,761.62	13,447.02	*no pay review
Staff Training	450.00	0.00	450.00		
Payroll	150.00	0.00	150.00	147.00	
Staff Expenses	0.00	0.00	0.00		
Councillor Allowances	2,560.00	208.00	2,352.00		
Councillor Training	300.00	0.00	300.00		
Councillor Travel and Conference	200.00	0.00	200.00		
Audit fee	1,500.00	484.00	1,016.00		
Insurance and Data Protection	1,600.00	1,495.33	104.67	40.00	

Legal and professional fees	1,000.00	0.00	1,000.00		
Gardening Contractors	14,000.00	3,907.66	10,092.34		
Planting	2,250.00	1,392.75	857.25		
Plant containers	2,500.00	2,115.20	384.80		
Hire of office	5,000.00	1,200.00	3,800.00	2,404.00	*does not include hire of meeting room for council meetings, does include moving costs
Telephone and internet	1,600.00	510.00	578.00		
Photocopying	575.00	109.15	465.85	327.45	
Printing, stationery and office equipment	1,250.00	305.63	1,250.00	616.00	"Microsoft licences
Subscriptions	240.00	0.00	240.00		
CCTV	750.00	0.00	750.00		
Playscheme	3,500.00	0.00	3,500.00	1,915.80	
Christmas Tree and Lights	4,750.00	0.00	4,750.00	4,395.00	
Fireworks	1,500.00	0.00	1,500.00	1,500.00	
ARC	2,500.00	0.00	2,500.00		
Play areas	2,500.00	0.00	2,500.00		
Other maintenance costs	3,000.00	886.00	2,113.12		
Poppies for lampposts/poppy wreaths	400.00	0.00	400.00		
S137 Grants	2,824.00	824.00	2,000.00		
Street lighting energy	3,500.00	1,730.10	1,769.90	1,730.10	
Street lighting inspection and maintenance	2,000.00	924.16	1,075.84	793.74	*inspections not maintenance
Community events	2,500.00	0.00	2,500.00		
Biodiversity	250.00	0.00	250.00		
Reserved:					
Milestones	2,700.00	0.00	2,700.00		
Street light inspections (every six years)	1,000.00	0.00	1,000.00		
New Brighton Signs	1,500.00	0.00	1,500.00		
Biodiversity projects	250.00	0.00	250.00		
Chair allowance from 23/24	1,350.00	0.00	1,350.00		
Tesco Bags of Help	500.00	0.00	500.00	147.00	
Agreed reserves 30%	27,500.00	0.00	27,500.00		
<b>Totals</b>	<b>126,469.00</b>	<b>24,850.36</b>	<b>101,411.39</b>	<b>27,463.11</b>	
Current A/c as at 31.08.24:	£2,706.95				
Reserves A/c as at 31.08.24	£68,298.99				
Precept due:	£53,718.00				
<b>Total:</b>	<b>£124,723.94</b>				

- g) Consideration was given to the Chair's preference that his allowance be used to replace the defibrillator batteries (two managed by Argoed Community Council and one managed by Flint Lions)

**Resolved:** That the payments be approved for payment.

**The salary, bank balances and precept were noted.**

**The budget review was noted.**

**That the Chair's allowance be used to purchase new batteries for the defibrillators, a third of the allowance to be donated to Flint Lions for this purpose (Defib at Caffi Isa).**

8. To approve the Minutes of meetings held on 2 July 2024  
Consideration of the minutes of the meeting held on 2 July 2024.

**Resolved:** The minutes of the meeting dated 2 July 2024 were approved.

9. Notices of Motion  
None received.

10. Remembrance

Clerk advised that there are 31 of the larger poppies remaining and 33 of the lorry poppies, which are smaller but less likely to become wind damaged. It is usual practice to purchase four wreaths; for Mynydd Isa, New Brighton, Mold and Buckley. A request was made for someone to be paid to put up/take down the poppies this year, rather than rely solely on volunteers. Cllr Miriam Shepherd confirmed that she is happy to conduct the remembrance service at the Memorial Garden.

**Resolved:** To purchase 4 wreaths at a cost of £19.99 each.

**To purchase 30 lorry poppies at £9.99 each.**

**To establish the cost of the lamppost displays depicting a soldier, for placement around the memorial garden.**

**To ask for volunteers to assist with putting up/taking down the poppies first but a budget of £50 is agreed to pay for this service. Clerk is authorised to purchase cable-ties as needed.**

11. Planning Applications

Consideration of planning applications.

**Resolved:** FUL/000971/23 – no objection  
LBC/000972/23 – no objection

**FUL/000826/23 – Plan needs to direct traffic towards Buckley and deter traffic exiting site from driving down Rose Lane.**

**12. Representatives Report**

It was noted that the PCSI who had been assigned to our area has moved roles now, but we still have the other PCSO. No report has been submitted.

Cllr John Holiday advised that Community Speedwatch is operational again.

Cllr Hilary McGuill advised that contractors will be working on the new build school over weekends, in an effort to meet the completion deadline.

**Resolved: Clerk to write to the Police Commissioner to highlight the issue. Update reports were noted.**

**13. Committee and group reports**

Consideration of the minutes for the Amenities meeting held on 24 July 2024.

**Resolved: The minutes for the Amenities meeting of 24 July 2024 were approved.**

Meeting concluded 8.25pm

Next meeting to be held 1 October 2024

**9. Notices of Motion**

None received.

**10. Fireworks Display**

To consider letter from Argoed Sports Association.

**11. Summer Playscheme**

To receive update report.

**12. Planning applications/decisions**

**PLANNING APPLICATION CONSULTATION - Ref No: FUL/000375/22**

**PROPOSAL: SITING A CONTAINER NEXT TO THE EXISTING ALL WEATHER FOOTBALL PITCH FOR WINTER TRAINING EQUIPMENT.**

**LOCATION: THE PAVILION, Snowdon Avenue, Bryn Y Baal, Mold, CH7 6SZ**

Is a Departure from the Development Plan	N
Affects a Right of Way	N
Accompanied by an Environmental Impact Assessment	N

You can view the application, the plans and any other documents submitted with the application on the Council's website:

<https://planning.agileapplications.co.uk/flintshire> and make your comments online.

Alternatively, comments can be e-mailed to [planning.consultation@flintshire.gov.uk](mailto:planning.consultation@flintshire.gov.uk)

**PLANNING APPLICATION CONSULTATION - Ref No: FUL/000733/24**

**PROPOSAL: DEMOLITION OF GARAGE AND KITCHEN AT THE REAR, PROPOSED NEW SINGLE STOREY SIDE & REAR EXTENSION. PROPOSED NEW WIDENED DRIVE ACCESS WITH PERMEABLE PAVING AND DROPPED KERB.**

**LOCATION: 11, Wats Dyke Avenue, Mynydd Isa, Mold, CH7 6UL**

Is a Departure from the Development Plan	N
Affects a Right of Way	N
Accompanied by an Environmental Impact Assessment	N

You can view the application, the plans and any other documents submitted with the application on the Council's website:

13. Representatives Report  
To receive any reports from representatives from outside bodies.
  
14. Committee and group reports  
To consider the minutes of the Amenities Committee dated 18 September 2024:

**Minutes of the Amenities Committee hybrid meeting held at Mynydd Isa Community Centre on Wednesday 18 September 2024 at 6.30pm.**

**PRESENT**

**Committee Members:** Cllr Faron Hadfield-Jones, Cllr John Holiday, Cllr Ian Jolly, Cllr Rebecca Legge, Cllr Keith Mutch, Cllr Miriam Shepherd.

**In attendance:** Clerk - Mared Eastwood

1. Apologies  
Cllr Roy Marsh, Cllr Jack Morris.
  
2. Declaration of interests  
None declared.
  
3. Christmas Lights Update  
The spare displays have now been sold to Penyffordd Community Council and Mega have been instructed to install 5 new displays in New Brighton and a meeting has been arranged, for them to inspect the displays the Council has been given. There will be a cost for the picket fence that will be needed and switch-on is to be on 24 November 2024.

**Resolved:** Update was noted and Clerk authorised to proceed with sale and purchase of Christmas display lights, for installation in New Brighton and Bryn-y-Baal.

4. Office Move Update



BT are due to be at New Brighton Community Centre on 23 September 2024 for the next stage of the installation. They may be able to complete the third and final stage then too, but we don't know yet. The priority is getting the internet fully functional in the office before we consider the meeting room.

**Resolved: The update was noted.**

5. Consideration of Sabrina's Achievement

Suggestions that were put forward included naming a local road after her; donating a cup in her name; a gold bench or planter.

**Resolved: Clerk to cost out options and bring to next meeting.  
Clerk to ask Sabrina if she wishes to be part of the deliberations.**

6. Extra Remembrance Displays

Considered proposal to purchase 5 Tommy displays at £4.99 each, one to be placed opposite St James' Church in New Brighton and the other 4 around the Memorial Garden, to see how robust they are before buying more.

**Resolved: Proposal agreed and Clerk authorised to purchase 5.**

7. Forward work

Consideration of forward work programme.

**Resolved: Forward work was noted and defibrillators added.**

Meeting concluded at 7.15pm

Next Meeting 6.30 pm Wednesday 16 October 2024

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