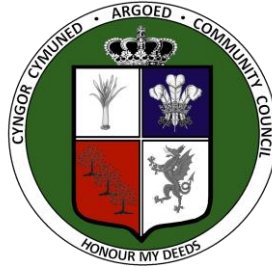


Canolfan y Cymuned  
Mercia Drive  
Mynydd Isa  
Yr Wyddgrug  
Sir y Fflint  
CH7 6UH

01352 751490  
clerk@argoedcommunitycouncil.gov.uk



Community Centre  
Mercia Drive  
Mynydd Isa  
Mold  
Flintshire  
CH7 6UH

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1 February 2023

**To: All Members**

You are hereby summoned to a meeting of the Community Council, to be held on **Tuesday, 7 February 2023 at 7pm** at the Council Chambers within Mynydd Isa Community Centre.

Yours faithfully,

*Mared Eastwood*

Clerk and RFO for Argoed Community Council

**The meeting will be held as a hybrid meeting and members of the public and press are welcome to attend, either by attending the meeting in person or remotely by way of Teams. If you wish to attend remotely, please contact the Clerk so that a link may be sent to you.**

## **AGENDA**

1. Apologies  
To receive any apologies.
2. Chair's Report  
To receive the Chair's report.
3. Clerk's Report
4. Co-option of members  
To consider the co-option of any potential new members.
5. Declaration of interests  
To receive any declaration of interests in the agenda items.

6. Standing Orders

To consider any revision to the Standing Orders and/or Financial Regulations.

7. Financial Matters

a) Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	
	ProVision	Street lighting upgrade	418.99	So
I145IH	BT	Telephone	102.10	Pd
E0600LVC6L	Microsoft	M/soft365 Business Basic x 13	70.20	Pd
E0600LVGFQ	Microsoft	M/soft365 Business Standard x 1	11.28	Pd
INV-4872	JR Roberts Slurry Sealing Ltd	Maintenance on the Bonc footway	2,994	
ARGO01	DM Payroll Services Ltd	Payroll services	67.50	
TY096648	Flintshire County Council	Street lighting monthly inspections	317.50	
1009893315	Festive Lights	Christmas decorations	2,449.90	Pd
455180	Canda Copying Ltd	Photocopying	35.64	
454828	Canda Copying Ltd	Rental of photocopier	99.60	

b) Salary and other employment costs for January 2023: £1,632.75

c) Bank Balances as at 31.12.2022:

NatWest Current: £3,494.03  
 NatWest Reserves: £71,940.52

8. To approve the Minutes of the meetings held on 10 January 2023

**MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A HYBRID MEETING ON TUESDAY 10 JANUARY 2022 AT THE COUNCIL CHAMBERS, MYNYDD ISA COMMUNITY CENTRE.**

**Representatives:**

**Argoed Ward:** Cllr Faron Hadfield-Jones (Vice-Chair), Cllr Ian Jolly (Chair), Cllr Hilary McGuill, Cllr Jack Morris, Cllr Gwilym Owen

**New Brighton Ward:** Cllr Rebecca Legge, Cllr G Keith Mutch, Cllr Uzma Sikander

**In attendance:** Clerk Mared Eastwood, one resident.

1. Apologies

Received from

Cllr John Holiday, Cllr Jon McCarron, Cllr Roy Marsh, Cllr Miriam Shepherd, Assistant Clerk Janet Jones

2. Chair's Report

The previous Amenities Committee meeting was cancelled as it was not quorate. Those who attended, enjoyed their Christmas dinner at The Griffin.

Attended the Railway Transport Committee at which the two main lines were discussed, together with which stations they would like re-opened. It is understood that Transport for Wales have ordered the wrong type of carriage as those on order are believed to have insufficient toilet facilities.

3. Clerk's Report

The work at Argoed Park has now been completed and it has opened up the area significantly.

4. Co-option of Members

None to consider.

5. Declarations of Interest

None.

6. Standing Orders

No changes to note.

7. Financial Matters

a) The following payments and invoices were noted and authorised:

Invoice no.	Supplier	Details	Amount (£)	
	ProVision	Street lighting upgrade	418.99	So
M1445&	BT	Telephone	151.03	Dd
E0600LHHZO	Microsoft	M/soft365 Business Basic x 13	70.20	Pd
E0600LHEKJ	Microsoft	M/soft365 Business Standard x 1	11.28	Pd
328644884	Amazon	Disposable cloths	9.99	Pd
GB25OSW1LAEUI	Amazon	Graffiti remover x 3	44.40	Pd
WEB15145	HCI Data Limited	Website	102.00	
8800	Mega Electrical	Christmas lights New Brighton	1,302.00	
8801	Mega Electrical	Christmas lights Mynydd Isa	1,182.00	
INV 8	MLandscapeUK	Quarry	490.00	
INV 9	MLandscapeUK	Argoed Park	580.00	

b) The salary and other employment costs for November 2022 were noted as £2,642.78

c) Precept received of £26,604.67 was noted.

d) Bank Balances as at 31.12.2022 were noted as:

NatWest Current: £3,494.03

NatWest Reserves: £71,940.52

**Resolved: That the payments listed be approved to be paid.**

**The salaries, precept and bank balances were noted.**

8. To approve the Minutes of meetings held on 6 December 2022  
Consideration of the minutes of the meetings held on 6 December 2022.

**Resolved: The minutes of the meeting dated 6 December 2022 were approved.**

9. Draft Precept

The draft budget as proposed by the Clerk was fully considered and discussed.

**Resolved: A 0% increase in the Precept request was agreed on the basis of the budget as detailed below:**

## ARGOED COMMUNITY COUNCIL PRECEPT 2023/24

<b>Wages and Salaries</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£18,783.77	£24,087.76	£23,500	£26,000	£26,000
<b>Staff Training and Travel</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£0	£450	£450	£450
<b>Payroll</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£205*	£130	£150	£150	£150
<b>Staff Expenses</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£0	£0	£0	£0
	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.

<b>Councillor Allowances</b>					
	£2,580	£2,700	£3,350	£3,300	£3,300
<b>Councillor Training</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£30	£0	£300	£300	£300
<b>Councillor Travel and Conference</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£0	£200	£200	£200
<b>Audit fee</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£336	£410	£800	£1,500	£1,500
<b>Insurance and Data Protection</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1411.91	£1,448.01	£1,500	£1,500	£1,500
<b>Legal and professional fees</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£14	£0	£1,000	£1,000	£1,000

<b>Gardening Contractors</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£8,300.84	£10,300	£13,500	£13,500	£13,500
<b>Planting</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£2,994.48	£1,726.40	£1,750	£2,000	£2,000
<b>Plant Containers</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,996.56	£2,442.70	£2,500	£2,500	£2,500
<b>Hire of meeting room</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,500	£2,783.18*	£1,750	£4,000	£4,000
<b>Telephone and internet</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.

	£1,044.88	£1,080	£1,400	£1,400	£1,400
<b>Photocopying</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£431.87	£496	£550	£575	£575
<b>Printing, stationery and office equipment</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£781.01	£1,047	£1,000	£1,100	£1,100
<b>Subscriptions</b>	2021/22 Actual	2021/22 Estimated	2021/22 Budget	2022/23 Officer rec	2022/23 Council rec.
	£231	£231	£240	£240	£240
<b>CCTV</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£4,100	£600	£600	£700	£700
<b>Playscheme</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,905.20	£2,053.60	£2,000	£2,500	£2,500

<b>Christmas Tree and Lights</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£5,064.66	£2,484	£4,500	£2,750	£2,750
<b>Fireworks</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£750	£1,000	£1,000	£1,000	£1,000
<b>Argoed Recreation Charity (Y Bonc)</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£3,268	£2,495	0	£2,500	£2,500
<b>Play areas</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£5,000	£6,000	£5,000	£5,000	£5,000
<b>Milestones</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.

	£0	£0	£2,700	£2,700	£2,700
<b>Other maintenance costs Misc</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,688.59	£100	£1,500	£1,500	£1,500
<b>Poppies for lampposts Poppy wreaths</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£210	£402	£560	£400	£400
<b>S137 Grants</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,200	£2,900*	£2,000	£2,000	£2,000
<b>Street lighting energy</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£1,119.96	£1,158.60	£1,700	£2,700	£2,700
<b>Street lighting inspection and maintenance</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£3,410.45	£3,201.42*	£2,200	£2,000	£2,000

<b>Street lighting upgrade</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£4,189.92	£4,199	£5,050	£4,200	£4,200
<b>Jubilee/Coronation Costs</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£277.60	£1,000	£1,500	£1,500
<b>Election</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£410.74	£5,500	£0	£0
<b>roundworker Grant Project (Tesco's Bags of Help)</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.
	£0	£0	£500	£500	£500
<b>Biodiversity</b>	2021/22 Actual	2022/23 Estimated	2022/23 Budget	2023/24 Officer rec	2023/24 Council rec.

	£0	£0	£0	£250	£250
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**The provision of Christmas decorations was further considered in light and the Amenities Committee were given authority to incur costs up to £5000, to cover both this and the next financial year, for new Christmas decorations.**

- 10. Notices of Motion**  
None to consider.

- 11. Planning Applications/Decisions**

**Resolved: 787/22 – no objection.  
759/22 – no objection.**

- 12. Representative's Report**  
None to consider.

- 13. Committee and Group Reports**  
None to consider.

Meeting concluded 7.50pm  
Next meeting to be held 7 February 2023

9. Notices of Motion  
None received.

10. Grant Applications  
To receive an update.

11. Heol Fammau and Surrounding Roads Petition  
To receive an update.

12. Planning applications/decisions  
None to consider.

13. Representatives Report  
To receive any reports from representatives from outside bodies.



14. Committee and group reports

- a) To consider and approve the Amenities Committee minutes dated 18 January 2023

**Minutes of Amenities Committee hybrid meeting held at Mynydd Isa Community Centre on Wednesday 18 January 2023 at 6pm.**

**PRESENT**

**Committee Members:** Cllr Faron Hadfield-Jones, Cllr Ian Jolly (Chair), Cllr Jack Morris, Cllr Keith Mutch, Cllr Uzma Sikander

**In attendance:** Clerk - Mared Eastwood

1. Apologies:

Cllr Roy Marsh, Cllr Miriam Shepherd, Assistant Clerk Janet Jones

2. Declaration of Interests.

None.

3. Quarry

The outstanding issues that need to be actioned in the Quarry are a site inspection, the brambles which are overgrowing into neighbouring properties, the tree in the cliff-face which is re-growing, the gate needs fixing and a sign put on it, bug boxes to be installed.

4. Y Bonc

The work done to the path is to be checked and consideration given to the suggestion that either a pump track or skate park could be installed there.

**Resolved: Clerk to research possibilities.**

5. Biodiversity

Clerk advised that the list attached to the agenda contained suggestions from the template document from Welsh Government.

**Resolved: That the Council actions the following:**

- **Organise an Eco Quiz**
- **Arrange awareness raising and training sessions for members and staff.**
- **Encourage the community to volunteer more.**

- Review the grant policy to encourage more biodiversity projects.
- Share information on our website and social media, share pictures of wildlife in our community and details of how they've been attracted to the area.
- Create more wildlife area in public spaces, to provide nesting and hibernating areas, to encourage a range of species.
- Install bug boxes in the Quarry.
- Review procurement with Viking to check that office supplies are sustainably sourced.
- Create a composting area in the Quarry.
- Include requirement for environmentally friendly tools.
- Take advice from the Local Environmental Record Centres on local sites and species of interest.
- Incorporate an award to recognise the achievements of either a resident or local organisation who is championing environmental issues.
- Continue to work in partnership with the Local Wildlife Trust to provide extra volunteers to improve local wildlife in the area.

#### 6. Christmas Decorations

Clerk advised that there are Christmas decorations which match our existing stock currently on sale with Festive Lights. It was noted that residents from New Brighton and Bryn-y-Baal had written to ask for lights to be installed in their areas.

**Resolved:** That 10 new lights be bought, 3 to be installed in New Brighton, 3 to be installed in Bryn-y-Baal, 2 to be installed near Wylfa Hill as you come into Mynydd Isa and 2 to be installed by where you enter into Mynydd Isa from Buckley.

Meeting ended 6.40pm

Next meeting due to be held on 15 February 2023.

- b) To consider the Police Report  
None received to date.