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Community Centre  
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3 May 2022

**To: All Members**

You are hereby summoned to a meeting of the Community Council AGM, to be held on **Tuesday 9 May at 7 pm** at the Council Chambers within Mynydd Isa Community Centre.

Yours faithfully,

*Mared Eastwood*

Clerk and RFO for Argoed Community Council

**The meeting will be held as a hybrid meeting and members of the public and press are welcome to attend, either by attending the meeting in person or remotely by way of Teams. If you wish to attend remotely, please contact the Clerk so that a link may be sent to you.**

## **AGENDA**

### **AGM**

1. Apologies  
To receive any apologies.
2. Chair's Report  
To receive the Chair's annual report.
3. Election of Chair for 2022/23  
To elect the Chair for this municipal year.
4. Appointment of Vice-Chair for 2022/23  
To elect the Vice-Chair for this municipal year.
5. Declaration of Acceptance of Office  
To complete the acceptances of office.
6. Chair's Allowance and Remuneration Fees  
To consider the recommendations of the remuneration panel and set allowances for 2022/23.

7. Appointment of Members to serve on Council Committees and Working Groups  
To consider the current committees and working groups and allocate members.

Current committees and groups are:

Amenities: Cllr Ian Jolly, Cllr Faron Hadfield-Jones, Cllr Roy Marsh, Cllr Keith Mutch, Cllr Miriam Shepherd.

Grants: Cllr Ian Jolly, Cllr Faron Hadfield-Jones, Cllr Hilary McGuill, Cllr Roy Marsh.

IT Group: Cllr Faron Hadfield-Jones, Cllr Ian Jolly, Cllr Jon McCarron, Cllr Keith Mutch.

HR Group: Cllr Ian Jolly, Cllr Faron Hadfield-Jones, Cllr Roy Marsh, Cllr Keith Mutch, Cllr Jon McCarron.

Quarry Group: Cllr Ian Jolly, Cllr Faron Hadfield-Jones, Cllr Keith Mutch, Cllr Miriam Shepherd.

8. Appointment of Representatives on Outside Bodies  
To consider current representation on outside bodies and allocate members.
9. Future Meeting Dates  
To agree the dates of meetings during 2022/23.

Proposed Meeting Dates 2022-23:		
Council	Amenities	Grants
07 June 2022	16 June 2022	16 June 2023
05 July 2022	20 July 2022	
06 September 2022	21 September 2022	
04 October 2022	19 October 2022	19 October 2023
01 November 2022	16 November 2022	
06 December 2022	21 December 2022	
10 January 2023	18 January 2023	
07 February 2023	15 February 2023	15 February 2023
07 March 2023	15 March 2023	
04 April 2023	19 April 2023	
2 May 2023 (AGM)		

## Council Meeting

10. Clerk's Report  
To receive the Clerk's report.
11. Co-Option of members  
To consider the co-option of any potential new members.

12. Declaration of interests  
To receive any declaration of interests in the agenda items.
13. Standing Orders  
To consider any revision to the Standing Orders and/or Financial Regulations.
14. Financial Matters

a) Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	VAT (£)	
18618	Pro Vision	Street Lights Upgrade – April 22	349.16	69.83	SO
E0600IF001	Microsoft	Business Standard x 1	9.40	1.88	dd
E0600IF75M	Microsoft	Business Basic x 12	45.60	9.12	dd
M136BB	BT	Telephone and internet	85.64	17.12	dd
465	Jones Brothers Leeswood Ltd	Fencing at y Bonc	3268.00	653.60	pd
TX097098	Flintshire CC	Street lighting energy Jan, Feb and March	279.99		
71152	Connectec	6 port ethernet switch	29.43	5.89	pd
1186005	Broadbandbyer.com	Conference phone	350.23	70.05	pd
6	MLandscapeUK	Quarry strim and litter pick	490.00		
100121331– 2022-13744	Reliant TV (St Annes) Ltd	55" Samsung TV	312.50	62.50	Pd
100028371- 2022-4177	NB Data Ltd	Webcam	204.16	40.83	Pd
1100042315- 2022-829	Morland Solutions Ltd	Anti-trip mat	41.62	8.33	Pd
132593151- 2022-101581	Rhinocables Ltd	USB cable	4.99	1.00	Pd
2022- 125767979	Ningbo Star Collections Ltd	Mobile TV stand	63.74	12.75	pd
22B75J7AEUI	Amazon	Wireless keyboard	16.66	3.33	pd
445997	Canda Copying Ltd	Rental of photocopier	83.00	16.60	
446367	Canda Copying Ltd	Photocopies	33.80	6.76	

- b) Salary and other employment costs for April 2022: £1,507.00  
Includes the adjustment for the overpayment in March salaries

- c) Bank Balances as at 30.04.2022:

NatWest Current: £1,973.92  
NatWest Reserves: £62,122.05

- d) Audit  
To note the report back from the External Auditor for 2019/20 and 2020/21  
To consider the report back from Internal Auditor for 2021/22  
– papers sent separately.

15. Fixed Assets List  
To review and approve the updated fixed assets list:

**ARGOED COMMUNITY COUNCIL**

**FIXED ASSET SCHEDULE April  
2023**

ASSET	Valuation		Disp	Valuation		Basis
	£	Add		£		
Bryn Y Baal Quarry	Nil					N/a
120 Street Lights	162955.00			162955.00		
General Office Equipment	320.00			320.00		insurance
Photocopier	3000.00			3000.00		insurance
Planters and window boxes	1663.80			1663.80		cost
Badge of office Chair	585.81			585.81		insurance
Badge of office Vice-Chair	267.03			267.03		insurance
CCTV Cameras and Unit	31653.00			31653.00		insurance
Bus Shelters (3)	13038.00			13038.00		insurance
Office Furniture	761.17			761.17		insurance
Council Chamber furniture	750.00			750.00		insurance
Christmas Lights Mercia Drive	600.00			600.00		cost
Bench	273.00			273.00		insurance
Dog Bin	184.32			184.32		insurance
Christmas Lights	1200.00			1200.00		insurance
Notice Boards (7)	4736.53			4736.53		insurance
Name Signs	9451.53			9451.53		insurance
Planter seat	550.00			550.00		cost
mower	258.75			258.75		insurance
Garage	4100.00			4100.00		insurance
6 planters 2014	966.00			966.00		actual
Planter Tree	527.48			527.48		actual
planter wylfa hill	372.00			372.00		actual
planters under sign	380.00			380.00		actual
16 Hanging Baskets	451.96			451.96		actual
4xmas lights	800.00			800.00		actual
Hanging Baskets poles	730.00			730.00		actual
wats dyke fence	3663.00			3663.00		actual
Mobile CCTV	3000.00			3000.00		actual
War memorial	3500.00			3500.00		insurance
xmas string lights	940.00			940.00		actual
xmas lights new brighton	2450.00			2450.00		actual
2 Lenovo laptops	666.67			666.67		actual
Hanging Baskets for New Brighton x 8	483.33			483.33		actual
1 Lenovo desktop for clerk	333.33			333.33		actual
Fridge for office	69.17			69.17		actual
Air-conditioning unit in office	95.00			95.00		insurance
Shredder in office	180.00			180.00		insurance
Webcam	16.67			16.67		actual
Heater for office	16.67			16.67		actual
Speedwatch speed gun	250.00			250.00		insurance
Defibrillators and heated boxes x 3	3500.00			3500.00		insurance
New monitor for Assistant Clerk	127.99			127.99		cost
Dog bin	109.95			109.95		cost

Poppies for lampposts	102.00			102.00	cost
Samsung TV 55"		312.50		312.50	cost
Conference Telephone		350.23		350.23	cost
Webcam		204.16		204.16	cost
Ethernet port		29.43		29.43	cost
Anti-trip mat		41.62		41.62	cost
Mobile TV Stand		63.74		63.74	cost
Wireless keyboard and mouse		16.66		16.66	cost
	260079.16	1018.34			
<b>Totals:</b>		<b>261097.50</b>		<b>261097.50</b>	

16. To approve the Minutes of the meetings held on 5 April 2022

## **MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 5 April 2022.**

### **Representatives:**

#### **New Brighton Ward**

Councillor J McCarron

Councillor GK Mutch

Councillor R Marsh

Councillor F Hadfield-Jones (Vice-Chair)

Councillor G Owen

#### **Argoed Ward**

Councillor M Shepherd

Councillor I Jolly (Chair)

Councillor H McGuill

Councillor J Holiday

Councillor J Marsh

**In attendance:** Clerk Mared Eastwood, Assistant Clerk Janet Jones.

### **1. Apologies**

Received from Cllr B Clarke

### **2. Chair's Report**

Residents are getting used to the 20mph speed limit.

### **3. Clerk's Report**

The nomination papers for all the councillors who wish to stand again have been safely delivered to County Hall.

The office is receiving feedback about the 20mph limit, which is being responded to both when residents visit the office and when they write in. A Freedom of Information request has been received.

### **4. Co-option of Members**

None to consider.

### **5. Declarations of Interest**

Cllr J McCarron declared a personal interest in agenda item number 7a.

Cllr F Hadfield-Jones declared a personal and prejudicial interest in agenda item number 11.

### **6. Standing Orders**

No changes to note

## 7. Financial Matters

### **Resolved:**

- a) The following payments and invoices were noted and authorised:

Invoice no.	Supplier	Details	Amount (£)	
	Pro Vision	Street Lights Upgrade – April 22	418.99	SO
	ProVision	Street Lights Upgrade – May 21	418.99	SO
	ProVision	Street Lights Upgrade – Sept 21	418.99	SO
	ProVision	Street Lights Upgrade – Oct 21	418.99	SO
	ProVision	Street Lights Upgrade – Dec 21	418.99	SO
E0600IQFW	Microsoft	Business Standard x 1	11.28	dd
E0600I1SFE	Microsoft	Business Basic x 12	50.31	dd
TX096986	Flintshire County Council	Match-funding for play areas – work previously authorised by ACC	5,000.00	pd
M1354S	BT	Telephone and internet	94.28	dd
19505	Sabre Guarding Ltd	Maintenance on faulty CCTV camera – cost previously authorised by ACC	240.00	pd
0162002	Michelle Jones	Gardening contractor	481.40	
TX097022	Flintshire County Council	Electrical inspection of 127 columns	2,032.00	
TX097021	Flintshire County Council	Work carried out on ACC lamp in Rose Lane	55.55	
TX096995	Flintshire County Council	Street lighting monthly inspections	264.58	

The Clerk advised that there are a number of ProVision payments to be formally authorised as they had been missed on previous payment authorities.

- b) The salary and other employment costs for December were noted as £2,300.38
- c) The need to renew the Webroot virus protection was noted and the expected cost of around £56 was approved.
- c) Bank Balances as at 31 March 2022 were noted as:

NatWest Current: £4,677.44  
NatWest Reserves: £40,514.82

8. To approve the Minutes of meeting held on 1 March 2022  
Consideration of the minutes of the meeting held on 1 March 2022.

**Resolved:** The minutes of the meeting dated 1 March 2022 were approved:

## 9. Notices of Motion

None received

## 10. Hybrid Meetings

Cllr F Hadfield-Jones explained that there has been a change in legislation that requires the Council to be able to conduct hybrid meetings if they are not being conducted remotely. This is a permanent change following the change of rules to accommodate the pandemic. After researching options, it is recommended that the Council purchases the equipment listed as follows, which will enable to transmit meetings over Teams as well as being present in the room. The equipment will allow the public to attend via a phone line in addition to internet access.

Equipment needed:

Webcam - £248.60

[Konftel 931201001 4K Ultra HD Video Conference Camera, 8x Digital Zoom, HDMI and USB, Up to 12 People Meeting Size, 105° Viewing Angle: Amazon.co.uk: Computers & Accessories](#)

Phone - £350.23 + VAT

[Yealink CP960 WiFi VoIP/SIP 5-Way Conference Phone w/ 5-Inch Colour Touchscreen Display \(broadbandbuyer.com\)](#)

Switch - £26.10 + VAT

[Planet FSD-604HP 6 Port 10/100 Ethernet POE switch | Connectec.uk](#)

Wireless Keyboard and Mouse - £19.99

[Logitech MK270 Wireless Keyboard and Mouse Combo for Windows, 2.4 GHz Wireless, Compact Mouse, 8 Multimedia and Shortcut Keys, 2-Year Battery Life, for PC, Laptop, QWERTY UK English Layout - Black : Amazon.co.uk: Computers & Accessories](#)

Cable – anti trip mats - £49.95 each

[Portifera Morland Protect Rubber - 120cm x 40cm - Nitrile Rubber Cable Cover Mat: Amazon.co.uk: DIY & Tools](#)

Connection cables - £5.99

[Amazon Basics USB 2.0 A-Male to Micro B Cable, 3 feet, Black : Amazon.co.uk rhinocables USB 2.0 Extension Cable A to A Extender Lead — Male Plug to Female Socket for Extending Connection to Peripherals, Printers, Cameras, Mice, Keyboards — 5m / 500cm \(Black\): Amazon.co.uk: Computers & Accessories](#)

TV Stand - £89.99

[https://www.amazon.co.uk/gp/product/B07GDFLH1J/ref=ppx\\_yo\\_dt\\_b\\_asin\\_title\\_o08\\_s00?ie=UTF8&psc=1](#)

Smart TVs – 55” – 65”: £365 - £550

Total projected cost: £957.20 - £1142.20.

The Council considered the proposal and also that the chambers could then be rented out as a fully functioning training room, subject to insurance and training, as a way to provide a community asset and recoup the cost of investment in the equipment. There was general support for the proposal and it is believed that the equipment will help future-proof the Council's needs.

**Resolved: That the equipment listed be purchased with the Clerk being given a maximum budget of £1,200 before having to return to the Council for costs to be authorised, to allow for fluctuating prices.**

**The biggest TV screen that will fit to be bought, if possible, to maximise the potential for other uses.**

## **11. Website**

Cllr F Hadfield-Jones explained that there has been new legislation which requires the website to comply with accessibility standards. A review of the website has been undertaken and it is not compliant. An alternative theme has been identified, which was demonstrated during the meeting. The proposed new website retains much of the character of the current website and the content has transferred over, currently on a trial basis, very well. There are improvements in that the type face is clearer to read and the layout is more up-to-date. It fully meets the accessibility criteria and a security certificate can also be obtained, which complies with security requirements and is not available on the current website. It is proposed that the website be moved to FHJ Computer Support who will provide what's needed at cost price. FHJ Computer Support would be unable to host the domain name and this should remain with HCI Data Ltd.

It was queried what Councillor details should be put on the website, that is photos and emails.

Cllr F Hadfield-Jones left the meeting after explaining the proposal and before the discussion and vote.

**Resolved: That the proposal be accepted in its entirety.**

## **12. Change of May Meeting Date**

Clerk advised that the date of the next meeting is 3 May 2022, two days before the election. The AGM also needs to be held between 9 and 23 May 2022. The Clerk is on annual leave from 10 – 20 May 2022.

**Resolved: The date of the next meeting be moved to 9 May 2022.**



### 13. Window Boxes and Bedding Flowers

The Council has agreed to upgrade the community planters on a rolling basis and there is remaining money in the budget which may be used to purchase new planters. The cost of a metre square planter with a crest logo on it, with delivery is £390, the cost of the largest size window boxes, each with three removeable liners is £169 with a delivery charge of £40 per pallet.

**Resolved: To purchase a meter square planter with a crest logo, to be placed on Bryn Road near the junction with Llewelyn Drive.**

**To purchase 5 window boxes, to be located in Llong, Wylfa roundabout, Bryn Road near Alltami, New Brighton, coming up from County Hall and Pren Hill.**

### 14. Planning Applications/Decisions

The planning applications and decisions received were considered.

**Resolved: 064212 – no objection**

### 15. Representative's Report

PCSO Rachael Duddle attended the meeting and advised that she has been with the team since December and will be coming to visit at the Community Centre soon. She has been to the Youth Club and was able to mingle with the children/young persons who are becoming known to the Police. They intend to do more patrols.

Cuppa with a Coppa has returned to Caffi Isa and whilst there the parking issues on Wats Dyke was reported to them. The Council reported continuing parking issues also on Park Avenue and on Uwch-y-Nant/Bron-yr-Eglwys.

### 16. Committee and Group Reports

Cllr H McGuill, as Chair of the Grants Committee, advised that a meeting had been held immediately prior to the Council meeting. The three grant applications that had been received and the councillor nominated donation from former councillor Martin Bradley were considered and the following had been agreed:

New Brighton Bowling Club - £500

Mynydd Isa Scouts - £500

New Brighton Community Centre - £500

Cllr nominated donation - £150 towards new fence at the Bowling Club

**Resolved: The report was noted.**

Meeting concluded 8.20 pm

Next meeting to be held 9 May 2022

### 17. Notices of Motion

To prohibit the parking of motor vehicles on the west side of Mercia Drive, from the entrance to the service road at the back of the shops to the exit from the carpark.

- Cllr GK Mutch

To consider that a dog bin be sited on the grassed area in the new housing development opposite the Argoed High School and one to be sited at Bryn Lane, Bryn-y-Baal, next to the cow's field.

- Cllr H McGuill

18. Planning applications/decisions

To consider the applications and decisions made since the last meeting.

Applications:

**Ref:** 064289

**Proposal:** Proposed demolition of existing single garage and construction of two storey Side extension and single storey Rear Extension

**Location:** 12 Vale Drive, Mynydd Isa, Flintshire, CH7 6YW

**Grid Ref:** E 325665 N 363968

Is a Departure from the Development Plan	No
Affects a Right of Way	No
Accompanied by an Environmental Impact Assessment	No

I would advise you that I am in receipt of a planning application for the above proposal.

Full details of the application can be found on our website by clicking onto the url (if this does not work, please copy and paste the url in your web browser.

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=064289](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=064289)

Documents can then be viewed by clicking on the heading 'Associated Documents'.

**Ref:** 064315

**Proposal:** Erection of a rear single storey extension

**Location:** 17 Llwyn Derw, Mynydd Isa, Mold, Flintshire, CH7 6XH

**Grid Ref:** E 325708 N 364570

Is a Departure from the Development Plan	No
Affects a Right of Way	No
Accompanied by an Environmental Impact Assessment	No

I would advise you that I am in receipt of a planning application for the above proposal.

Full details of the application can be found on our website by clicking onto the url (if this does not work, please copy and paste the url in your web browser.

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=064315](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=064315)

Documents can then be viewed by clicking on the heading 'Associated Documents'.

Decisions:

**Ref:** 063681 **Area:** Argoed Community Council **Ward:** New Brighton **Case Officer:** JZP  
**Agent:** Paterson Macaulay & Owens, 9 Earl Road, Mold, Flintshire, CH7 1AJ  
**Proposal:** Application for approval of details reserved by condition no 3 (Archaeological Watching Brief) attached to Planning Permission reference 062365.  
**At:** Argoed Hall, Mold, Flintshire, CH7 6SQ  
**Date Valid:** 14/03/2022  
**Decision Date:** 21/03/2022 **Decision:** **Approved**  
**Decision Issued:** 20/04/2022 **Decision Level:** Delegated-Officer

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**Ref:** 064134 **Area:** Argoed Community Council **Ward:** New Brighton **Case Officer:** JZP  
**Agent:** ,  
**Proposal:** Proposed single-storey side extension  
**At:** 7 Erw Goed, Mynydd Isa, Mold, Flintshire, CH7 6YE  
**Date Valid:** 16/02/2022  
**Decision Date:** 11/04/2022 **Decision:** **Approved**  
**Decision Issued:** 20/04/2022 **Decision Level:** Delegated-Officer

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**Ref:** 064099 **Area:** Argoed Community Council **Ward:** Argoed **Case Officer:** JZP  
**Agent:** ,  
**Proposal:** Proposed single storey rear extension to form a new kitchen and living space  
**At:** 6 Mercia Drive, Mynydd Isa, Mold, Flintshire, CH7 6UH  
**Date Valid:** 07/02/2022  
**Decision Date:** 20/04/2022 **Decision:** **Approved**  
**Decision Issued:** 20/04/2022 **Decision Level:** Delegated-Officer

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**Ref:** 064284 **Area:** Argoed Community Council **Ward:** Argoed **Case Officer:** JZB  
**Agent:** Lovelock Mitchell Architects, 3 Stanley Street, Chester, CH1 2LS  
**Proposal:** Rotation of plots 37 to 42 to run alongside main estate road. Non adopted road and refuse turning head removed to suit new layout. Revised layout of wheelchair accessible bungalow.  
**At:** Development land rear of 66A Mold Road, Mynydd Isa, Mold, CH7 6TD  
**Date Valid:** 21/03/2022  
**Decision Date:** 12/04/2022 **Decision:** **Approved**  
**Decision Issued:** 21/04/2022 **Decision Level:** Delegated-Officer

19. Representatives Report

To receive any reports from representatives from outside bodies.

20. Committee and group reports

To receive any reports from committee or working groups.

- a) To consider and approve the minutes of the Amenities Committee on 16 February 2022:

**Minutes of Amenities Committee remote meeting held on Wednesday 16 February 2022 at 6pm.**

**PRESENT**

**Committee Members:** Cllr K Mutch, Cllr M Shepherd, Cllr B Clarke

**In attendance:**

Clerk - Mared Eastwood

**1. Apologies:**

Cllr I Jolly, Cllr R Marsh, Cllr F Hadfield-Jones, Assistant Clerk – Janet Jones

**2. Declaration of Interests.**

None.

**3. Update on the fence at the Bonc**

Clerk advised that the contractor has been asked for an update and been told that work is due to be undertaken the week after half-term, subject to the weather. The fence cannot be installed if the ground is too wet.

**Resolved: Update was noted.**

**4. Jubilee arrangements**

Clerk advised that there had been a meeting on 15 February 2022, to start the ball rolling with respect to organising some events. It has been agreed that Caffi Isa would host an event on the Thursday, New Brighton Community Centre on the Friday and ASA on the Saturday. Lottery funding to be sought, if possible. Cllr M Shepherd suggested that residents be asked if they have any memorabilia from the Coronation that could be borrowed and displayed.

**Resolved: Update was noted.**

**5. Registration of land update**

Clerk advised that a response has been received from the original solicitors and further documents will be needed, to clarify the issue.

**Resolved: Clerk to contact Flintshire County Council to obtain a copy of its documents in the first instance.**

**6. Quarry**

This agenda item was requested by Cllr I Jolly, not present at this meeting.

**Resolved:**                    **To bring the agenda item forward to the next meeting.**

Meeting ended 6.35pm

Next meeting due to be held 16 March 2022

- b) To consider and approve the minutes of the Amenities Committee on 20 April 2022:

**Minutes of Amenities Committee remote meeting held on Wednesday 20 April 2022 at 6pm.**

**PRESENT**

**Committee Members:**                    Cllr I Jolly, Cllr K Mutch, Cllr M Shepherd

**In attendance:**                            Clerk - Mared Eastwood

**7. Apologies:**

Cllr R Marsh, Cllr F Hadfield-Jones, Assistant Clerk – Janet Jones

**8. Declaration of Interests.**

None.

**9. Planter Containers**

Clerk advised that following the email request for comments, it has been suggested that replacement planters be obtained for Y Bonc frontage and also a planter for the green space between Mercia Drive and the junction of Englefield Crescent. Clerk advised that there are promenade planters available, which may be better suited to go in front of Y Bonc

**Resolved:**                    **That a metre square planter be purchased for Mercia Drive and two promenade planters be purchased to go in front of Y Bonc, the planters that are currently there to be re-distributed within the villages. All new planters to have the ACC logo on them.**

**Clerk authorised to purchase sufficient bedding plants for the additional planters as well as the existing planters and hanging baskets. It was requested that**

**the bedding is red, white and blue as much as possible,  
subject to plant availability.**

**10. Jubilee arrangements**

Clerk advised that there has been some progress in that exhibitors are still coming forward for the car show and Caffi Isa have their events organised. It was suggested that ACC could provide themed bunting and that the school children be asked to decorate some templates to create street light decorations.

**Resolved:                      Update was noted and Clerk requested to pursue the  
bunting and street light decorations.**

Meeting ended 6.25pm

Next meeting due to be agreed at the AGM