



## MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 4 MAY 2021.

### Representatives:

#### **New Brighton Ward**

Councillor J McCarron (Chair)  
Councillor GK Mutch  
Councillor R Blanchard  
Councillor R Marsh  
Councillor B Clarke

#### **Argoed Ward**

Councillor J Holiday  
Councillor I Jolly (Vice-chair)  
Councillor H McGuill  
Councillor M Shepherd  
Councillor F Hadfield-Jones

**In attendance:** Clerk Mared Eastwood, Assistant Clerk Janet Jones

1. Apologies

Received from Cllr J Norwood, Cllr R Blanchard

2. Chair's Report

The new dog waste bin has arrived for the Quarry and an exact location for it will be decided. It was suggested that the residents at Rockcliffe are informed of our intentions prior to installing the bin.

Cllr McCarron thanked everyone for all their support throughout his term of office.

3. Election of Chair for 2021/22

**Resolved:** Cllr I Jolly was voted unanimously to hold the office of Chair.

4. Appointment of Vice-Chair for 2021/22

Cllr F Hadfield- Jones was nominated.

**Resolved:** Cllr F Hadfield-Jones was voted unanimously for the office of Vice-Chair.

5. Declaration of Acceptance of Office

**Resolved:** Cllrs I Jolly and F Hadfield-Jones to attend at the Clerk's office to sign their declarations of office.

6. Chair's Allowance and Remuneration Fees

**Resolved:** That the Chair be paid an allowance of £1200 and that the Councillor allowances remain at £150.

**Any allowance not accepted by a Councillor be added to the grants budget.**

7. Appointment of Members to serve on Council Committees

**Resolved: That the committees and groups consist of members as follows:**

**Amenities – Cllr I Jolly, Cllr J Norwood, Cllr B Clarke, Cllr R Marsh, Cllr K Mutch, Cllr M Shepherd**

**Grants - Cllr H McGuill, Cllr R Marsh, Cllr B Clarke, Cllr I Jolly**

**IT Group - Cllr F Hadfield-Jones, Cllr J McCarron, Cllr K Mutch, Cllr I Jolly**

**HR Group - Cllr F Hadfield-Jones, Cllr K Mutch, Cllr R Marsh, Cllr I Jolly, Cllr J McCarron**

**Quarry Group - Cllr I Jolly, Cllr K Mutch, Cllr M Shepherd**

8. Appointment of Representatives on Outside Bodies

**Resolved: That the representatives be as follows:**

**Mynydd Isa School - Cllr J McCarron**

**North Wales Consultative Committee - Cllr J Holiday**

**North Wales Association of Town Councils - Cllr I Jolly, Clerk and Assistant Clerk**

9. Co-option of Members

It was noted that this continues to be a work in progress with the packs needing to be completed. There is another resident who may be approached with a view to her joining the Council in light of the work she is already doing within the community.

**Resolved: Clerk to contact Cllr James Norwood and send flowers.**

10. Declarations of Interest

None received.

11. Standing Orders

Clerk advised that whilst the amendment agreed at the last meeting has been minuted, the standing orders have not yet been updated to reflect the change. It is hoped the amendment will be ready for approval at the next meeting.

12. Financial Matters

Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	
	Pro Vision	Street Lights Upgrade	418.99	SO
155186630	Amazon	First Aid Kit	7.90	pd
5107	Roadware	Dog bin	131.94	pd
0082021	Michelle Jones Gardening	Winter duties	405.00	
0092021	Michelle Jones Gardening	Clearing at Y Bonc	920.00	
73687719975	Webroot	Anti-virus software	24.99	
M124WJ	BT	Telephone and internet	93.48	dd

28845	Universal Silk Screen Printers and Signmakers	Dog Waste Sticker	1.31	
187273233	Amazon	Linseed oil for bug boxes	3.95	
P21230	Revader	Upgrade of dummy cameras	3,960	pd
<b>Total</b>			<b>5967.56</b>	
Outstanding from 2020-21:				
629	Compacc	O/s payroll	3.00	pd
M113NF	BT	Telephone and internet	85.11	pd
852291	EUKHost	Website	82.48	pd

**Resolved: All payments were noted and approved for payment.**

**The salary and other employment costs were noted.**

**The bank balances were noted.**

**It was noted that the audit papers had been prepared in readiness to give to the internal auditor later in the week.**

**13. To approve the Minutes of meeting held on 6 April 2021**

**Resolved: Minutes of meeting dated 6 April 2021 were approved.**

**14. Notices of Motion**

None received.

**15. Action Tracking**

**Resolved: The action tracking document, which had been circulated separately, was noted.**

**16. Insurance Policy**

There was a general discussion on the merits of the different quotes that had been supplied. Clerk advised that Came & Company, in compiling their quote had themselves obtained quotes from three different insurance providers.

**Resolved: That Came & Company should be insurers for the next three years, to take advantage of the long term agreement premium.**

**17. Social Media Policy**

Clerk advised that whilst the WhatsApp group chat is very useful for the Members, it is not an official form of communication with the Clerk. Any suggestions/action points still need to be communicated properly in writing if they are to be actioned. Items cannot be added to the agenda after it has been sent out.

**Resolved: That the Social Media Policy be adopted.**

**18. Match-funding**

Clerk advised that a letter has been received, asking if the Council would consider match-funding to support refurbishment of the play park near Argoed Sports Association. The risk assessment sent in support was considered.

**Resolved: Will give the match-funding of £5,000.**

**19. Holidays**

Clerk requested annual leave for the first two weeks in August.

**Resolved: That the holiday request be approved.**

**20. Dates for future meetings**

**Resolved: That the dates of future meetings be as follows:**

<b>Full Council</b>	<b>Amenities</b>
1 June 2021	19 May 2021
6 July 2021	16 June 2021
7 September 2021	21 July 2021
5 October 2021	15 September 2021
2 November 2021	20 October 2021
7 December 2021	17 November 2021
4 January 2022	15 December 2021
1 February 2022	19 January 2022
1 March 2022	16 February 2022
5 April 2022	16 March 2022
3 May 2022 - AGM	20 April 2022

**Grants meetings to be held 6 July, 5 October, 7 December 2021 and 5 April, 2022 – to be held before the main meeting.**

**21. Planning Applications/Decisions**

General discussion around application no. 062365 and 062815.

**Resolved: 062365 – go with officer decision**

**062815 – go with officer decision**

**22. Police Report**

The police report was noted and it was commented that it is nice to see action being taken.

**23. Committee and Group Reports**

Consideration of the minutes from the Amenities Committee on 21 April 2021.

**Resolved: Minutes of the meeting were approved.**

Meeting concluded 20.25pm  
Next meeting to be held 1 June 2021