

Canolfan y Cymuned  
Mercia Drive  
Mynydd Isa  
Yr Wyddgrug  
Sir y Fflint  
CH7 6UH



Community Centre  
Mercia Drive  
Mynydd Isa  
Mold  
Flintshire  
CH7 6UH

01352 751490  
clerk@argoodcommunitycouncil.gov.uk

01352 751490  
clerk@argoodcommunitycouncil.gov.uk

28 June 2021

**To: All Members**

You are hereby summoned to a remote meeting of the Community Council, to be held on  
**Tuesday 6 July 2021 at 7 p.m.**

## AGENDA

1. Apologies
2. Co-Option of members
  - a) Consideration of candidates
3. Declaration of interests
4. Standing Orders
5. Financial Matters
  - a) Payments to approve:

Invoice no.	Supplier	Details	Amount (£)	
Payment Voucher	Goldfields	Repair to Chair's chain of office	25.00	
5661	Roadware	Post for Dog Waste Bin	113.64	Pd
14306	Defib Store	Adult pads – x 2 packs	91.26	Pd
M12634	BT	Telephone and internet June	94.21	Dd
E0600EY11G	Microsoft	M/soft 365 Business Standard	11.28	
E0600EY018	Microsoft	M/soft 365 Business Basic x 3	13.68	
987272095 - 2021-3870	Euro-Agg Ltd	Concrete for dog waste bin	19.25	
0102021	Michelle Jones Gardening	Planters and baskets	1864.20	
0112021	Michelle Jones Gardening	Summer Bedding Expenses	351.07	
3679	Follyfield Nurseries	Basket Plants	350.00	
3685	Follyfield Nurseries	Summer Bedding	735.25	
	ProVision Lighting	Street lamps	418.99	
999894	eUKhost Ltd	Website hosting	83.63	Pd
<b>Total</b>			<b>4171.46</b>	

- b) Salary and other employment costs:  
£2013.06 for June 2021, to include 2 x councillor allowances of £150.
- c) Bank statement balances as at 30.06.2021:  
NatWest Current A/c: £4,584.25  
NatWest Reserves A/c: £41,332.38  
(Includes VAT return on £5,789.55)
- d) Audit 2020/21
- e) Debit card

6. To approve the Minutes of the meetings held on 1 June 2021:

## **MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 1 JUNE 2021.**

### **Representatives:**

#### **New Brighton Ward**

Councillor B Clarke  
Councillor GK Mutch

#### **Argoed Ward**

Councillor J Holiday  
Councillor I Jolly (Chair)  
Councillor H McGuill  
Councillor M Shepherd  
Councillor F Hadfield-Jones (Vice-chair)

**In attendance:** Clerk Mared Eastwood, Assistant Clerk Janet Jones

### **1. Apologies**

Received from Cllr J Norwood, Cllr R Blanchard, Cllr J McCarron, Cllr R Marsh, Cllr M Shepherd, Cllr B Clarke

### **2. Co-option of Members**

Clerk advised that Cllr Blanchard has decided to withdraw from the Council for the time being due to personal circumstances. It was considered that she has been an asset to the Council and would be sorely missed.

The new pack for prospective councillors was considered and noted. Clerk advised that, when approved, it will be sent to residents who have already shown an interest in becoming a councillor.

**Resolved:** Pack was approved, Clerk to send out as appropriate.

**Cllr Blanchard to be given a leave of absence, so that she may review her decision in May. Clerk to write to Cllr Blanchard, to extend the Council's good wishes.**

3. Declarations of Interest  
None received.

4. Financial Matters

Payments for authority to pay:

Invoice no.	Supplier	Details	Amount (£)	
423783	Canda Copying	Colour photocopying	15.80	
423782	Canda Copying	B&W photocopying	102.35	
181170707	Amazon	New monitor	97.25	
181672006	Amazon	HDMI cable	6.36	
E0600EARC1	Microsoft	Business Basic (April)	13.68	
E0600EASVA	Microsoft	Business Standard (April)	11.28	
	Amberol	Planters	1603.44	
	Came & Co	Insurance	1371.91	pd
3974	JDH Business Services Ltd	Internal Auditor	403.20	
D12060	British Legion	Poppies for lamp posts	210.00	
73688607694	Webroot	Antivirus software, Chair's laptop	14.99	
E0600EM62K	Microsoft	Business Basic (May)	13.68	
E0600EM0U3	Microsoft	Business Standard (May)	11.28	
M125&8	BT	Telephone and internet (May)	93.75	dd
	Amazon	Ethernet to USB convertor	10.59	
<b>Total</b>			<b>3,979.56</b>	

**Resolved:** All payments were noted and approved for payment.

**The income items were noted.**

**The salary and other employment costs were noted.**

**The bank balances were noted.**

**Internet banking was approved to be continued to be used.**

**Prospective cost of pads for the defibrillators was noted and approved as they will be required before the end of June.**

- e) Clerk gave an update in relation to the audit and outlined the issues that had been raised and the actions that had subsequently been taken to implement the recommendations.

**Resolved: The internal audit papers were approved.**

**5. To approve the Minutes of meeting held on 4 May 2021**

**Resolved: Minutes of meeting dated 4 May 2021 were approved.**

**6. Notices of Motion**

**Resolved: The notice of motion was postponed until next month, due to the absence of Cllr M Shepherd.**

**7. Action Tracking**

**Resolved: The action tracking document, which had been circulated separately, was noted.**

**8. Directional Signs in New Brighton**

Clerk advised that this agenda item had been added in the hope that all the required information was received in time. Unfortunately this is not the case.

**Resolved: This matter is postponed until next month.**

**9. Training and Development Policy**

Clerk advised that it is a requirement for the Council to have an adopted training and development policy. A draft policy has been sent for the members' consideration.

**Resolved:** That a deadline for comments be given and, in light of what responses are made, the policy is either approved or brought back for discussion at the next meeting.

**10. Risk Assessment**

Clerk advised that the risk assessment had been updated to reflect the slight changes in the office and also to implement the internal auditor's recommendation.

**Resolved:** The risk assessment, as amended, was approved.

**11. Standing Orders**

Clerk advised that suggested amendments to the Standing Orders had been made, to reflect the new payment authority and the supplier invoice fraud, in accordance with the internal auditor's recommendation. A new section to also be included to accommodate the right for members and the public to attend meetings remotely.

Clark also suggested that a working group be created, to action the 'catch-up' meetings and approve any ad hoc payments, to avoid necessary works being delayed.

**Resolved:** That the amendments to the financial regulations be approved.

That the proposed amendment (s26) to the Standing orders be brought back for further discussion at next month's meeting.

That the working group is set up with three councillors, to trial for 12 months.

**12. Planning Applications/Decisions**

General discussion around application no. 062458, 062878 and 062365.

062458 – it was noted that this does not fall with Argoed Ward but will impact on the area. There are two proposed exits from the development, one of which exits onto Well Street and then Rose Lane. It was considered that Well Street is too narrow and therefore traffic should not be allowed to turn right out of this exit.

**Resolved:** 062458 - Clerk to write and ask that traffic officers look at putting a 'no entry' or left turn only on the Well Street exit as it ideally needs to be one-way north bound only.

**062878 - go with officer determination.**

**062365 – go with officer determination.**

**13. Police Report**

It was noted that no report received to date but will be cascaded when received.

**14. Committee and Group Reports**

Consideration of the minutes from the Amenities Committee on 19 May 2021. Clerk advised, in Cllr M Shepherd's absence, that the weeds referred to may not be hogweed after all.

**Resolved: Minutes of the meeting were approved, recommendations to be actioned. Whilst the weeds may not be hogweed, a general tidy up is still required**

Consideration of the IT working Group notes and Cllr F Hadfield-Jones explained the issues that had arisen and the rationale for the recommendations in relation to the additional member subscriptions and sourcing an audio connection to meetings.

**Resolved: Additional subscriptions to be sourced for each member, at a cost of £3.80 each per month.**

**Cllr F Hadfield-Jones to research cost of getting an 01352 number for the conferencing add-in.**

Meeting concluded 20.30 pm  
Next meeting to be held 1 July 2021

**7. Notices of Motion**

That a working group be created with representatives from other interested bodies within the community with a view to planning and arranging platinum jubilee celebrations.  
**- Cllr Ian Jolly**

**8. Action Tracking**

**9. Proposal for orchard and wildflower meadow on land behind Elite Studios**

<http://argoedcommunitycouncil.gov.uk/wp-content/uploads/2021/07/meadow-and-orchard-proposal-Mynnydd-Isa.1.pdf>

10. New security cameras
11. Electrics at New Brighton Christmas Tree
12. Playscheme
13. Document Retention Scheme

<http://argoedcommunitycouncil.gov.uk/wp-content/uploads/2021/07/Document-Retention-Scheme.docx>

14. Publication Scheme

<http://argoedcommunitycouncil.gov.uk/wp-content/uploads/2021/07/Information-Publication-Scheme.pdf>

15. Review of Gardening Contract
16. Planning applications/decisions

Applications:

**Ref:** 063002

**Proposal:** Garage conversion, porch (canopy), side extension & rear extension

**Location:** 6 Erw Fach, Mynydd Isa, Mold, Flintshire, CH7 6YD

**Grid Ref:** E 325584 N 364715

Is a Departure from the Development Plan	No
Affects a Right of Way	No
Accompanied by an Environmental Impact Assessment	No

Decisions:

**Ref:** 062634 **Area:** Argoed Community Council **Ward:** Argoed **Case Officer:** CLR

**Agent:** JNL Design, 51 Burntwood Road, Burntwood, Buckley, Flintshire, CH7 3EL

**Proposal:** Erection of a 2 storey side extension

**At:** 29 Mountain View Avenue, Mynydd Isa, Mold, CH7 6XX

**Date Valid:** 05/03/2021

**Decision Date:** 15/06/2021 **Decision:** Approved

**Decision Issued:** 15/06/2021 **Decision Level:** Delegated-Officer

**Ref:** 062878 **Area:** Argoed Community Council **Ward:** New Brighton **Case Officer:** JZP  
**Agent:** Building Design Solutions, Beech Cottage, Waverley Crescent, Rossett, LL12 0EG  
**Proposal:** Proposed new garage, proposed new en suite side extension, proposed new pitched roof to replace existing flat roof over kitchen  
**At:** Garston Bungalow, New Brighton, Mold, Flintshire, CH7 6LQ  
**Date Valid:** 28/04/2021  
**Decision Date:** 24/06/2021 **Decision:** **Approved**  
**Decision Issued:** 25/06/2021 **Decision Level:** Delegated-Officer

**Ref:** 062878 **Area:** Argoed Community Council **Ward:** New Brighton **Case Officer:** JZP  
**Agent:** Building Design Solutions, Beech Cottage, Waverley Crescent, Rossett, LL12 0EG  
**Proposal:** Proposed new garage, proposed new en suite side extension, proposed new pitched roof to replace existing flat roof over kitchen  
**At:** Garston Bungalow, New Brighton, Mold, Flintshire, CH7 6LQ  
**Date Valid:** 28/04/2021  
**Decision Date:** 24/06/2021 **Decision:** **Approved**  
**Decision Issued:** 25/06/2021 **Decision Level:** Delegated-Officer

#### 17. Representative's Report:

From PCSO Ryan Thomas:

Thanks for highlighting some of the points so we're aware.

- **ASB at Argoed school fields and sports fields - What has been done about this?**
- **Need to know if police have followed up on contacting the youths reported to them and consequences.**

Argoed School fields and Social Club fields -

If we do not catch up with the youths when attending a report or on patrol, and are given name from CCTV etc afterwards, then we follow up with words of advice on the first instance depending on what they have done. If matters continue with the individual(s) then we proceed with yellow card process. We are now aware that we are at the point where there is no reason at all for any youths to be on the pitch, after previous issues with the bottles being placed into the grounds. The code has kindly been given to us for access to remove youths off the pitch.

There has been an incident last week where youths have damaged a security lock to the 3G pitch. CCTV enquiries are being made to see whether the incident has been captured and we will follow up appropriately.

This is a case that we will continue to patrol, and I am eager to attend as much as possible - especially with summer holidays brewing closer!!



- **A request for more patrols on Watts Dyke Ave at end of school time lots and lots of illegal parking !!!! Starts around 2.45 pm. especially if it's raining.**

PC Williams had let us know that she was made aware of this by text on 29/06 from Cllr McGuill. I believe a PCSO did attend to patrol that day and assess the situation. In relation with them parking on double yellow lines, would it be possible to explore the option of getting a representative of Flintshire Council Enforcement to attend and deal with the vehicles appropriately? We will attend and speak with the school to ask if parents can be notified of the issues and to park more thoughtfully.

- **Some time ago we reported concerns about hazardous parking in Park Road near Ellesmere Road - the situation persists. What might be done to resolve the matter.**

Previously when concerns were reported regarding hazardous parking, I delivered letters to local residents of the area to be more considerate of their parking, especially those who use a van. The issue seems to be raising its head again, therefore we will revisit the situation and see what we can do.

- **We continue to carry out Speed Watch sessions. Today on Bryn Road below Argoed School, we recorded twenty one speeding in one hour. In the first half hour, one in three vehicles was speeding. What action they are taking to deal with this menace to our children?**

We can certainly also attend the location when our speed gun is available, however the gun can only monitor and we will be more of a deterrent. Has a referral been made to GoSafe, as they will be able to prosecute via their speeding equipment and this may be better at this stage?

I hope this is of some use, and I look forward to hopefully being able to attend in the future. Anything else needed send us all an email and I'm sure someone will pick it up. Also for your info I think we'll be doing cuppa with a coppa on the 13<sup>th</sup> July, just need to confirm and I'll let you know.

18. Committee and group reports

**Minutes of Grants Committee remote meeting held on Monday 5 July 2021 at 6pm.**

**PRESENT**

**Committee Members:** Cllr H McGuill, Cllr R Marsh and Cllr J McCarron  
(substitute for Cllr B Clarke)

**In attendance:** Clerk - Mared Eastwood

**1. Apologies:**

Cllr B Clarke

**2. Declaration of Interests.**

Cllr H McGuill declared personal interests in that she is a governor at both Argoed High School and Ysgol Mynydd Isa and her daughter is a teacher at Ysgol Mynydd Isa and runs the Eco-Council.

Cllr J McCarron declare a personal interest in that his wife is a teacher at Ysgol Mynydd Isa.

**3. Councillor Nominations for Grants**

It was noted that the nominated recipients of the grants are all either local organisations or are used to the benefit of our residents.

**Recommended:** The grants be awarded as per the nominations:

**Flintshire Food Bank - £150**

**North Clwyd Animal Rescue - £75**

**Almost Home Dog Rescue - £75**

**Wallich - £150**

**Argoed High School - £75**

**Ysgol Mynydd Isa - £75**

**4. Grant Applications from Third Parties**

Applications have been received from four organisations, which all fit the criteria. General discussion about the merits of each application and the sum that should be awarded.

**Recommended:** That the following grants be awarded:  
**Hope House - £250**  
**Mynydd Isa Fuchsia and Geranium Society - £250**  
**Eco Council - £200**  
**New Brighton Bowling Club - £300**

Meeting ended 6.15pm

Next meeting due to be held 5 October 2021

*Mared Eastwood*

Clerk and RFO