



29 September 2020

To: All Members

You are hereby summoned to a remote meeting of the Community Council, to be held on **Tuesday 6 October 2020 at 7 p.m.**

AGENDA

1. Apologies
2. Co-Option of members
3. Declaration of interests to be signed
4. Standing Orders
5. Financial Matters
 - a) Accounts for payments September 2020

Invoice no.	Name	Details	Amount
Payment voucher	Cllr J McCarron	Replacement barrel lock for office door and materials for installation of new locking system	£28.81
E0600C7LH8	Microsoft	Business Basic x 3	£13.68
E0600C7LY1	Microsoft	Business Standard x 1	£11.28
VP31683570	BT	Telephone and internet	£85.23
17420	DCM Surfaces	New playing surface at the Bonc	£18,841.20
FW021125	Flintshire CC	Match-funding for park improvements	£5,000.00
750	Compacc	Payroll for o/s Cllr allowance	£7.00
Payment voucher	Mared Eastwood	Poppy wreaths	£53.97
		Total to pay	£24,041.17

- b) Salary and other employment costs
£2,613.11 - includes final salary of the previous Clerk and one Councillor allowance.
- c) Bank statement balances.
HSBC Accounts - Nil – accounts closed, cheque received in sum of £3238.28
NatWest Current A/c as at 6 October 2020 - £2,101.25
NatWest Reserve A/c as at 6 October 2020 - £40,735.67

d) **Consideration of using:**

Triodos Bank

Triodos have built a track record of financing organisations that work in nature and the environment, social businesses, and culture and welfare sectors. They use the power of finance to invest in projects that are good for people and the planet.

From renewable energy companies and organic farms, to housing co-operatives, local healthcare initiatives, and charity and community projects, Triodos supports projects striving for a more sustainable future.

As an online UK bank, they offer an ethical current account, a range of savings accounts and ISAs, along with different investment options.

Transparent and ethical banking

Triodos believes banks should be open, which is why they [publish details of every organisation they lend to on their website](#). And by lending exclusively to organisations who put people and the planet before profits, their savers' money works to create a positive impact.

CEO, Bevis Watts explains, "We believe money can be an incredibly powerful force for good, so we only use money for things that can demonstrate positive environmental or social impact."

e) The minute required to completely remove the previous Clerk from bank accounts:

"it was resolved that:

- The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

and the current mandate will continue as amended.

6. To approve the Minutes of the meeting held on 15 September 2020

MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 15 SEPTEMBER 2020.

Representatives:

New Brighton Ward

Councillor G K Mutch

Councillor I Jolly (Vice-chair)

Councillor Miriam Shepherd

Argoed Ward

Councillor J Holiday

Councillor H McGuill

In attendance: Assistant Clerk Mared Eastwood

1. Apologies

Received from Cllr B Clarke, Cllr A Henry, Cllr R Blanchard, Cllr F Hadfield-Jones, Cllr R Marsh, Cllr J Norwood.

2. Co-option of Members

In light of the current Coronavirus situation there has been an adjustment made to the 6-month rule for Councils to take into consideration the period of time when there was a lack of meetings taking place until the Coronavirus Regulations 2020 came into effect. It was noted that Cllrs Clarke and Henry are coming close to losing office due to the 6-month rule. It was also noted that Cllr Norwood wished to return to the Council.

Resolved: That Cllr J Norwood be co-opted back onto the Council.
That a letter is sent to Cllrs Clarke and Henry to remind them of the 6-month rule and for them to be granted an extension, to allow them time to respond.

3. Declarations of Interest

None received.

4. Standing Orders

No changes to note.

5. Financial Matters

A The following payments and invoices were noted:

Invoice no.	Name	Details	Amount
M115VM	BT	Internet and telephone	£87.80 pd
671	Compacc	Payroll July 2020	£16.00 pd
TW095306	Flintshire CC	Street lighting April/May/June 2020	£279.99 pd
0032021	Michelle Jones	Hanging baskets	£1209.60 pd
0042021	Michelle Jones	Additional work not in tender	£942.10 pd
0012021	Michelle Jones	Garden maintenance	£448.80 pd
0022021	Michelle Jones	Planters	£1948.80 pd
Standing Order	Snapfast	Lighting	£418.99 pd
414601/414602	Canda Copying Ltd	Photocopying	£125.66 pd
14327	HH Print Ltd	Door and window graphics	£190.00 pd
712	Compacc	Payroll for August 2020	£42.00
Standing Order	Snapfast	Argoed Lights July 2020 payment	£418.99 pd

Standing Order	Snapfast	Argoed Lights August 2020 payment	£418.99 pd
E0600BNTT6	Microsoft	Business Basic x 3	£13.68 pd
E0600BNXY1	Microsoft	Business Standard x 1	£11.28 pd
E0600BXOLI	Microsoft	Business Basic x 3	£13.68 pd
E0600BXVBL	Microsoft	Business Standard x 1	£11.28 pd
Payment Voucher	Cllr J McCarron	Security lock for office	£36.74
000457	R&B Electrics	Installation of defibrillator at the Griffin	£265.20 pd
Payment Voucher	M. Eastwood	Batteries for hand sanitiser dispenser	£7.00
742	Compacc	Payroll September 2020	£14.00
	NatWest	Bank charges - unpaid item fee	£12.00
	SLCC	Subscription and joining fee	£173.00
	ICO	Annual Data Protection Fee	£40.00
	Amazon	Hand sanitiser and dispenser	£41.84 pd
M116ZX	BT	Internet and telephone	£84.55 pd
528691	Viking	Stationery items	£51.53

Resolved:That the payments and invoices are approved to be paid.

bThe salaries and other costs were noted.

Resolved:The pay review was approved, to apply from April 2020.

The Councillor allowances that were added to the grants budget to be paid as listed.

Clerk to provide list of all grants paid this municipal year in next meeting

cThe bank balances were noted as listed, although the comment was made that they are without context. Assistant Clerk confirmed that the bank mandate to close the HSBC accounts has been sent.

Resolved:Clerk to circulate cashbook spreadsheet with the agenda information pack, to show spend against budget.

6. To approve the Minutes of meeting held on 7 July 2020

Resolved:Minutes approved subject to them recording that Cllr GK Mutch was in attendance and to correct the spelling of Cllr J Holiday's name and that of Llewelyn Drive.

7. To approve the Minutes of meeting held on 9 September 2020

Resolved:Minutes approved

8. Chairman's Report

Vice-Chair welcomed the new Clerk and outlined the new measures being taken to secure the office. Anecdotal feedback from the playschemes is that the parents have been very appreciative of the children being given the opportunity to play outside of the home, that the children have enjoyed themselves very much and that it has been a very useful stepping stone towards the children returning to school.

9. Notices of Motion

None received

10. Future Meeting Dates

A discussion was held around the proposed date of 12 January 2020.

Resolved:List of proposed dates agreed with the exception of 12 January, meeting is to be held on 5 January 2020.

11. Risk Assessment

Assistant Clerk explained that it has been picked up by Audit that this has not been reviewed. Also, in light of concerns raised in the Extraordinary Meeting on 9 September 2020, now would be a good time to review the risk assessment entirely as some aspects were out of date, because of technology if no other reason.

Resolved:Councillors are to be asked to comment on the current risk assessment in good time, so that these comments may be brought to the next meeting for review.

12. Remembrance Sunday

Assistant Clerk advised that the British Legion in Flint is not distributing wreaths this year and alternative arrangements need to be made. It was advised that the British Legion site is where they got their wreaths but the only ones there currently commemorate VE day. They appear to be at a cost of around £20. It was noted that some delays may be experienced in sourcing wreaths, depending on where they are coming from and due to Covid-19.

Resolved:Three wreaths are to be ordered when available at a cost of around £20 each. The wreaths are to be for Mold, Mynydd Isa and Buckley and someone from the village, preferably a councillor, to be asked to represent the Council in Buckley.

13. Planning Applications/Decisions

66a Mold Road – nothing has been received at the office from the residents. It was noted that the developers have been liaising and consulting directly with the residents. Concerns have been raised already regarding trees that may be felled contrary to tree preservation orders and a gable wall being too close to an existing property. A request for assisted bungalows has been made and for the concern surrounding the extra traffic going onto Mold Road to be addressed. It was noted that the sight lines for

traffic exiting the proposed development are very bad but that the traffic officers have approved it.

Resolved: Submit comments about trees being felled contrary to tree preservation orders and concern about the extra traffic and poor sight lines. Request they consider options whereby vehicles going across the flow of traffic is avoided/reduced.

New Brighton – general discussion around the document submitted by New Brighton Residents Group. The clarification from the planning officer that any previous comments that are still applicable will be taken into account, together with any new comments, and won't need to be repeated.

Resolved: Submit comments to support the residents' group in their objections and to request a condition that until Welsh Water have addressed the current issue with the foul water drains, no further houses should feed into them.

40, Heol Fammau – noted that there is no issue with this application.

It was noted that there appears to be a growing issue of residents removing hedges and replacing them with boundary fences which are next to the highway and exceed the height of 1m, without planning permission to do so.

**Resolved: Cllr K Mutch to provide the Assistant Clerk with a list of examples within the ward.
Assistant Clerk to write to Planning for clarification of the rules and ask what enforcement is appropriate.**

It was noted that the planning issue off Well Street is not in the Argoed Ward and therefore has been re-directed to Buckley Town Council.

14. Police Report

It was noted that there have been a number of complaints about hazardous parking on the bend of Park Avenue near Ellesmere Drive, where vans are being parked on the road rather than on the drives that are available. Despite the PCSOs being written to and sent emails there has been no response, which is both disappointing and frustrating. It was noted that there have been other instances reported to the Councillors where residents have contacted the police and received little or no response, in particular the issue of underage drinking and vandalism on Argoed Sports Field.

**Resolved: A letter to be sent to both North Wales Police and Flintshire County Council regarding the hazardous parking.
A letter be sent to North Wales Police, copied to the Police and Crime Commissioner, highlighting the lack of response and inaction.
Request that the new PCSOs are made available to attend future meetings**

15. Committee and Group Reports

HR Group Report - After a meeting, the candidates were shortlisted to four to be interviewed. Further to the interviews, a new Clerk has been appointed, to take effect 1 October 2020.

Meeting concluded 20.35pm

Next meeting to be held 6 October 2020

7. Chairman's Report.
Lack of usual fundraising activities for schools
8. Notices of Motion

None received
9. Risk Assessment
 - a) Review
 - b) Covid-19 Track and Trace
10. Planning applications/Decisions

Ref: 061156 **Area:** Argoed Community Council **Ward:** Argoed **Case Officer:** KHJ

Agent: Mr R G Rudham, The Nook, Pentre Road, Cilcain, Mold, CH7 5PD

Proposal: Outline Permission for erection of 2 dwellings

At: 86-88 Mold Road, Mynydd Isa, CH7 6TF

Decision Date: 10/09/2020

Decision: Refused

Decision Issued: 23/09/2020

Decision Level: Delegated-Officer

Ref: 061849 **Date Valid:** 30/09/2020 **Expiry Date:** 25/11/2020 **Case Officer:**

Agent: Deeside Architectural Design, 103 The Highway, Hawarden, Deeside, Flintshire, CH5 3DL

Proposal: Proposed Attic Conversion with Dormer Windows to the front and rear to create additional bedroom. Front dormers with be clear glazing and escapable. Rear Dormers will be opaque glazing to prevent overlooking.

At: 13 Moorcroft, New Brighton, Mold, CH7 6RF

Grid Ref: 325524 365379 **Area:** Argoed Community Council **Ward:** New Brighton

11. Representative's Report
 - a) North Wales Police – to consider their report
12. Committee and group reports
 - a) HR Group – to receive an update regarding the recruitment of an Assistant Clerk.
 - b) Amenities Committee – to consider and approve the minutes from 30 September 2020

Minutes of Amenities Committee remote meeting held on Wednesday 30 September 2020 at 6pm.

PRESENT.

Committee Members: Cllr I Jolly, Cllr K Mutch, Cllr J McCarron, Cllr M Shepherd.

In attendance: Clerk - Mared Eastwood

1. **Apologies:** Cllr R Marsh, Cllr B Clarke, Cllr A Henry, Cllr J Norwood
2. **Declaration of Interests.**

None

3. Update from Michelle Jones

Michelle Jones had been unable to join the meeting. Clerk to arrange meeting with her to obtain update.

4. Bryn-y-Baal Quarry

a) Saplings at the top of the bank

About 7 or 8 years ago, the saplings at the time were removed but prevention of re-growth was not included in the tender document, the saplings have now re-grown and need to be managed again as the top of the bank is unsightly and you cannot get a clear view into the Quarry.

Recommended: that a fresh tender is issued for the saplings to be cut back or removed and also for the prevention of re-growth. Contractor to offer advice on best way of dealing with the issue. Cllr I Jolly to meet with the Clerk at the Quarry, to specify which saplings are to be cut back/removed.

5. Y Bonc

b) Trees

Michell Jones has reported that some of the trees have become overgrown and need cutting back. She is unable to work over a height of 3m so other contractors need to be found.

c) Security

The gate onto Mold Road is not spring-loaded but is weighted to fall back into the closed position. Cllrs have been to inspect an alternative gate that may be sourced at the cost of £1000, but it was not considered to be a

suitable alternative for this park. Other possible solutions were discussed, to include fixing a supplemental clasp onto the existing gate or moving the gate so as to exit on the path to the side.

Recommended: to source a heavy-duty clasp, which may be fixed to the gate with a budget of up to £20. To request Aura or Flintshire County Council to fit it.

6. Review of the condition of the planters

The photographs of the current planters were considered and it was agreed that some are in need of replacement. It was noted that the planter on Mold Road and named Argoed Community Council was still looking very presentable.

Recommended: Clerk to establish cost of recycled plastic planters and then budget for a rolling program of renewal.

7. Memorial Garden Update

It had been noted that the area in general needed tidying up and the weed-killer applied in time for Remembrance Sunday. There is to be only one Remembrance Service this year, in Buckley, due to Covid restrictions. It was discussed whether some kind of remote service could be held, or a ceremony which could be filmed and posted on social media, etc as a mark of remembrance by the Council

Recommended: that Michelle Jones be asked to tidy up the Memorial Garden before Remembrance Sunday and that Cllr M Shepherd to see if a trumpeter and some kind of service/ceremony can be arranged.

8. 5 Year Plan Suggestions

- a. Planters to be renewed on an ongoing program
- b. Memorial Garden monument – to see if funding could be obtained from the National Lottery.
- c. To consider putting picnic tables in the Quarry.
- d. To consider the establishment of Dial-a-ride within the community
- e. To increase cycling facilities within the community.

Meeting ended 7.30pm

Next meeting due to be held 21 October 2020