

Canolfan y Cymuned
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Community Centre
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25 November 2020

To: All Members

You are hereby summoned to a remote meeting of the Community Council, to be held on **Tuesday 1 December 2020 at 7 p.m.**

AGENDA

1. Apologies
2. Co-Option of members
3. Declaration of interests to be signed
4. Standing Orders
5. Financial Matters
 - a) Accounts for payments November 2020

Invoice No.	Name	Details	Amount (£)	
4	MLandscapeUK	Quarry floor flail and strimmer works	155.00	
Payment voucher	Cllr I Jolly	Insect boxes x 7	20.93	
000013	Loggerheads Christmas Trees	Christmas trees x 2 (12')	180.00	
E0600CSC0R	Microsoft	365 Business Basic	13.68	dd
E0600CS2N8	Microsoft	365 Business Standard	1.88	dd
M119AJ	BT	Telephone and internet	84.52	dd
TW096145	Flintshire CC	Street lighting repairs	77.05	
TW096146	Flintshire CC	Street lighting repairs	347.05	
TW096144	Flintshire CC	Street lighting repairs	77.05	
EW001032	Flintshire CC	Playscheme	1743.28	
14519	Snapfast	Argoed Lights	418.99	so
0052021	Michelle Jones	Planters	2,889.60	
0062021	Michelle Jones	Garden maintenance	388.80	
0072021	Michelle Jones	Hanging Baskets	3,701.70	
Total			10,099.53	

- b) Salary and other employment costs

£1,758.59, to include second instalment of Chair's allowance, tax, NI and pension.

c) Bank statement balances.	
NatWest Business Current	£1,755.98
NatWest Business Reserve	£12,736.06
Cheque	£3,238.28

6. To approve the Minutes of the meeting held on 3 November 2020

MINUTES OF THE ARGOED COMMUNITY COUNCIL HELD AS A REMOTE MEETING ON TUESDAY 3 NOVEMBER 2020.

Representatives:

New Brighton Ward

Councillor J McCarron (Chair)
 Councillor GK Mutch
 Councillor R Blanchard
 Councillor R Marsh

Argoed Ward

Councillor J Holiday
 Councillor I Jolly (Vice-chair)
 Councillor H McGuill
 Councillor Miriam Shepherd

In attendance: Clerk Mared Eastwood

Presentations were received from:

Mark Edwards, StreetScene

- He has been given a grant to do a footpath gateway into town and the footpaths between Wylfa roundabout and the Griffin will be cleared and then slurried, both sides of the road, all metal furniture to be levelled.
- Numerous complaints of dog-fouling have been received, in particular by the Bonc and by the Quarry. Enforcement have been asked to spend more time in the Mynydd Isa and Buckley area.
- A number of people have been prosecuted for parking across driveways in Wats Dyke Avenue, enforcement has been issuing notices and fines and will be continuing to have a presence there once or twice a week.
- Operatives have commented that the area around Mynydd Isa Square is cleaner than usual.
- There is a new speed camera near the Griffin. It is one of the new ones, which are very sensitive and has good visibility at night. It will take around 2 months to get feedback, but he'll report this back to the Council when received.
- Patching work has been authorised for Chambers Lane and along Bryn Road. Heol Fammau, Bryn Clwyd and another road from that area has been put into the matrix for re-surfacing. They will get scored against other roads in Flintshire and then ranked to be done as and when budget becomes available.
- He'll ask for a transport technical team to assess for the feasibility of a 20mph limit. Suggest that an email is sent from the Council to request the support of FCC.

Andrea Gill, New Brighton Community Centre

- NBCC now has 13 groups which use the Centre on a regular basis.
- They have recently held a Halloween event, which was very successful and well received by the residents.
- A wildflower garden has recently been installed by the Bowling Green with help from local volunteers.
- They have received a grant and looking to do a Christmas event – would it be possible for New Brighton to have a rooted Christmas Tree?
- LED lights have been fitted outside the Centre, which can be changed to reflect the celebration at the time of year.
- A coffee machine has been installed in the foyer.
- They hold a community bar, open between 6.30 and 9.30 every Friday evening.

1. Apologies

Received from Cllr B Clarke, Cllr A Henry, Cllr F Hadfield-Jones, Cllr J Norwood,.

2. Co-option of Members

None

3. Declarations of Interest

Received from Cllr J McCarron and Cllr R Marsh with regard to agenda item 14.

4. Standing Orders

No changes to note.

5. Financial Matters

a The following payments and invoices were noted:

Invoice no.	Name	Details	Amount (£)	
M11865	BT	Telephone and internet	84.55	Pd
TW095918	Flintshire CC	Street lighting energy	279.99	
E0600CHY8 B	Microsoft	Business Basic Office 365	13.68	
E0600CHXB M	Microsoft	Business Standard Office 365	11.28	
Payment voucher	Mared Eastwood	Tete-a-Tete daffodils x 500	74.89	
417608	Canda Copying	Photocopying (colour)	26.80	

417607	Canda Copying	Photocopying (black and white)	104.26	
14519	Snapfast	Argoed lights	418.99	pd
		Total	1093.64	

Resolved: That the payments and invoices are approved to be paid.

b) The projected salary and other costs were noted.

c) The bank balances were noted as listed

6. To approve the Minutes of meeting held on 6 October 2020

Resolved: Minutes approved.

7. Chairman's Report

Residents in New Brighton have been working with Cllr Roy Marsh to encourage the Post Office to run a mobile service from New Brighton Community Centre on a weekly basis. This was considered to be an excellent idea and hopefully the service will be well-supported, especially in the run up to Christmas.

Resolved: Clerk to send a letter of support to the Post Office.

8. Notices of Motion

None received.

9. Risk Assessment

Clerk gave an update in relation to draft amendments to the risk assessment.

Resolved: The proposed amendments are agreed, subject to a copy of the signed minutes need to be kept in the fireproof safe in addition to being backed up on the Cloud.

10. Audit Update

Clerk advised that a number of queries have been made by the external auditor, which will be responded to.

11. Review of ongoing work on behalf of the Council

It was noted that some Councillors had requested some way of monitoring which resolutions had been actioned and a way of measuring progress. It was

considered that it would not be practical to have the action list as part of the full Council meeting but that a monthly report, sent the Members, would be beneficial.

Resolved: Clerk to issue a monthly action report so that Members may monitor progress and choose particular items for a detailed report during a meeting when appropriate.

12. Payroll

The previous payroll provider withdrew their services on no notice. Clerk produced two new options for consideration.

Resolved: That the payroll provider Diane Malley be instructed.

13. Christmas

a) Trees

Clerk updated to say gardener had not been able to supply quote for trees this year, but prices had been received from last year's supplier, for trees of various heights. The request from New Brighton residents that they could have a rooted Christmas Tree was considered.

Resolved: That two 12' trees be ordered for this year and to research options for a rooted tree, for consideration on behalf of New Brighton residents.

b) Lights and other celebrations

Cllr R Blanchard requested if a drive/walk-by could be considered this year. A car-route through Mynydd Isa and New Brighton was suggested, with a synchronised switch on of the lights. Shangri La are also going to host a 'drive-by' Father Christmas, using litter-pickers to maintain appropriate social distances. Clerk advised that a quote to install the lights had been requested, together with the specification for replacement lights for the New Brighton Christmas Tree as the ones used previously no longer work.

Resolved: That there will be a synchronised switch on of the Christmas Lights at 6pm on Sunday 6 December 2020 and arrangements made to encourage residents to register and be included in the drive-by route.

To contribute £200 towards the gifts being given by the 'drive-by' Father Christmas

Authority is given to the Amenities Committee to source replacement lights for the New

Brighton Christmas Tree with an expected cost of around £600.

c) Dinner

The practicality of holding a Christmas Dinner in the current pandemic climate was considered.

Resolved: That the Dinner be deferred until restrictions are lifted or eased and we have warmer weather.

14. Planning Applications/Decisions

Cllrs J McCarron and R Marsh declared a personal interest with regard to planning application 061849

061920 - It was considered that these two proposed houses would need a splay onto the main road and this splay would overlap the footpath, which could create a safety issue. There is a question over the ownership of the access road and the lack of parking was noted.

Resolved: To object to this application on the basis we believe we own this land, there is insufficient provision for parking and concerns regarding the safety of a splay.

061899 – It was noted that as this property is on a corner, it is imperative that they have sufficient parking on their own land.

Resolved: To object on the grounds of insufficient parking, in contravention of the WG guidelines for parking, and that the proposal is out of character with other properties in the immediate area, notwithstanding the amendments to the original application.

061849 – There was discussion around the parking provision and how the conversion would impact on the character of the properties in the immediate area.

Resolved: To object to the application due to the concern regarding parking provision and that the converted property would not be in keeping with the character of properties in the immediate area.

15. Police Report

The report supplied by the PCSO was noted.

16. Committee and Group Reports

- a) The update that the position of Assistant Clerk had been offered, and rejected on the basis the candidate had been offered another position which was better paid and closer to home.

Resolved: It was agreed that the recruitment of a new Assistant Clerk be deferred for the time being and that alternative options for staffing the office be considered for an temporary period.

- b) The minutes of the Amenities Committee Meeting on 30 September 2020 were considered.

Resolved: The minutes were approved.

Meeting concluded 20.55pm

Next meeting to be held 1 December 2020

7. Chairman's Report.
Introduction of Janet Jones
8. Notices of Motion
None received
9. Audit update
10. Recruitment of Assistant Clerk on temporary basis

To consider the proposal that Janet Jones is employed on a temporary basis on the rate of £9.81 per hour, for up to 16 hours per week.

11. 20mph update

Every year the Authority is invited to bid for funding under a number of initiatives (including SRIC) for which the Council puts forward its highest scoring schemes when assessed in accordance with the Authorities Safety Scheme Criteria. In order to ensure the best possible chance of success at application stage, the Council works a year in advance on all schemes in order to allow sufficient time to develop a sound fit for purpose proposal, whilst also ensuring local support from both elected members, town / community councils and local residents prior to submitting an application. Therefore, it is a 2 year process from initial scheme conception to completion of the scheme on site.

In light of the above, I can inform you that the schemes to be progressed next financial year have already been defined and as such, are at an advanced stage in the process ready for submission in January of next year. That said, and having received your request for wider scheme improvements, I can confirm that the Road Safety Team will now begin the process of both assessing and developing a proposed scheme for the area defined within your location plan.

With regards to the introduction of 20mph mandatory speed limits, current legislation dictates that such speed limits can be introduced in one of two ways. Firstly, should the average recorded speeds be below 24mph, then a traffic Order can be introduced to enforce the legal speed limit as such locations will be classified as 'self-enforcing' given the current driver behaviour. If however, average recorded speeds are in excess of 24mph (as is the vast majority of cases) then physical traffic calming measures would need to be implemented in order to regulate drivers speeds. Physical traffic calming measures are inherently expensive and therefore, can only be provided through the provision of Welsh Government funding.

Given the area highlighted on the enclosed drawing will without doubt require the vast implementation of physical calming measures (with the exception of Chambers Lane), it is unlikely, given the impending change in Welsh Government legislation in 2023, that funding for widespread traffic calming will be achieved. That said, and in accordance with the process of scheme development highlighted above, there will of course be an opportunity to explore and develop a number of road safety and active travel improvements at this location which will complement the wider introduction of 20mph mandatory speed limits in 2023.

Therefore, in order to assist us with this process and to ensure that key groups are consulted with at an early stage, I believe it would be beneficial for either myself or a member of the team to meet with the wider group in order to gain a better understanding of the communities concerns. This can either be in the form of attendance at your next Community Council meeting or a separate remote meeting arrangement.

I trust the above provides an overview of both scheme development and the acquisition of Welsh Government funding and I look forward to hearing from you in order to formalise a meeting with yourself and the wider group.

12. Brown directional signs for New Brighton Bowling Club and Quarry
13. Christmas update
14. Dummy Cameras
To consider whether the cameras should be upgraded to real ones if budget allows.

15. Precept and projects for 2021/22

16. Planning applications/decisions

Ref: 062046
Proposal: Two storey side extension and dormer extensions
Location: 3 Ffordd Offa, Mynydd Isa, Mold, CH7 6UF
Grid Ref: E 325779.2 N 363960.8

Is a Departure from the Development Plan	No
Affects a Right of Way	No
Accompanied by an Environmental Impact Assessment	No

I would advise you that I am in receipt of a planning application for the above proposal.

Full details of the application can be found on our website by clicking onto the url (if this does not work, please copy and paste the url in your web browser.

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=062046

Documents can then be viewed by clicking on the heading '**Associated Documents**'.

17. Representative's Report

18. Committee and group reports

- a) To consider and approve the minutes of the Amenities Committee dated 18 November 2020

Minutes of Amenities Committee remote meeting held on Wednesday 18 November 2020 at 6pm.

PRESENT.

Committee Members: Cllr I Jolly, Cllr K Mutch, Cllr M Shepherd, Cllr H McGuill as substitute for Cllr B Clarke

In attendance: Clerk - Mared Eastwood

1. Apologies:

Cllr R Marsh, Cllr B Clarke, Cllr A Henry, Cllr J Norwood

2. Declaration of Interests.

None.

3. Consideration of Quotes for saplings at Quarry and trees at the Bonc

Clerk advised that three invitations to quote had been sent but only two of the contractors had responded, one of whom had mowed the Quarry floor.

Resolved: That LandscapeUK be given the work, but only for the saplings on the bank and the brambles to be undertaken, the other saplings to be considered at a future date. LandscapeUK to also be asked to complete the work at the Bonc.
Clerk to express disappointment about the way in which some of the trees have been left after cutting back and request that this be rectified.

4. Street Lighting

Clerk advised that there does not to be a service level agreement for the maintenance of the lights in place. Discussions are taking place with Flintshire County Council and Snapfast to establish which lights the Council is responsible for and what the guarantee covers. With regard to the lights at Argoed Sports Association, whilst they do not belong to the Council, some contribution has been given for them previously.

Resolved: Clerk to continue with the investigation and report further.

5. Gate Latch for Y Bonc

The quote for fitting a new latch was considered.

Resolved: To refer to full Council.

6. Poppies on lamp posts

It was thought that it would be a nice gesture to purchase poppies to go on the lamp posts, the good ones which are tied on with cable-ties. They could be put on the lamp posts in the Square at Mynydd Isa, up Chambers Lane and in New Brighton.

Resolved: Agreed this in principle, Clerk to establish the cost and then agree the locations, with a view of a rolling program of installation.

7. Christmas Tree Lights – New Brighton

Clerk advised that prices for Christmas lights are being obtained, but supplier not yet given a price. It was agreed that about 10 x the height of the tree would be required.

Resolved: Authority given to the Clerk to finalise the purchase of the Christmas lights, multi-coloured if possible. Budget as per given to the Amenities Committee.

8. 5-year plan suggestions

- Consider Queens Jubilee
- Consider re-vamping the roundel in Mynydd Isa Square.
- Consider naming a community garden after her.
- Consider liaising with ASA and using the fields in trust as a venue for a 4-day weekend of events.
- Extending the range of Christmas Lights.

Resolved: To ask full Council for suggestions, to be considered prior to the precept meeting.

Meeting ended 7.40pm

Next meeting due to be held 16 December 2020

**Mared Eastwood
Clerk**